



*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

Parish Clerk/Finance Officer,
Telephone: 01483 203431
clerk@shereparishcouncil.gov.uk
www.shereparishcouncil.gov.uk

Tanyard Hall
30 Station Road
Gomshall
Guildford
Surrey. GU5 9LF

**General Purposes Committee meeting
Wednesday 8.00pm 10th July 2019 at Tanyard Hall, 30 Station Road, Gomshall**

Members of the public welcome – Shere Parish Council would like accommodate anyone who would like to attend. If for any reason access to the upstairs of Tanyard Hall is difficult, please contact the Clerk on the number above, for alternative arrangements.

In the event of a fire, please evacuate the building immediately in a calm and orderly manner and gather at the muster point in the car park furthest from the road and hall. Call the fire brigade, the postcode for the hall is GU5 9LF

MINUTES

GP/GP01	Appointment of Chairman – C Carlisle elected (proposed by R Davy, seconded by B Grover)
GP/GP02	Appointment of Vice Chairman – B Andrews elected (proposed by C Carlisle, seconded by P Carter)
GP/GP03	Present - Councillors C Carlisle (Chairman), R Davey, P Carter, B Grover, R Smith, and A Case. S Hoyland (Clerk) and C Smith (Assistant to the Clerk) were also present. Two members of the public were present.
GP/GP04	Apologies – Councillors J Hutton, G Reffo and C Brooke were unable to attend. Councillor B Andrews apologised for arriving late to the meeting.
GP/GP05	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) - None
GP/GP06	Approval of the Minutes of the General Purposes Committee held on 24th April 2019 - Approved and Signed as a Correct Record
GP/GP07	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – It was agreed that the member of the public would address the committee before item 19/GP19 HSM Traffic Calming was discussed.
GP/GP08	Finance - to receive a report from the Clerk/Responsible Financial Officer. A short address was given by the Clerk – Received. Councillor B Andrews arrived at 8.05pm.
GP/GP09	Grant Aid - to consider cost of a new, smaller slide for younger children at Shere playground and the cost of a bench by the stream in Gomshall – Agreed design for bench and slide for grant aid application to Guildford Borough Council.
	Health and Safety
GP/GP10	Land and Tree Inspections – for consideration – Agreed the Assistant to the Clerk will request for Councillors J Hutton and R Davey to send in their inspection reports within the next 2 weeks. Agreed the Assistant to the Clerk will action any immediate items and summarise the less urgent items for review at the next General Purposes meeting.
	Land & Property Maintenance:
GP/GP11	Land by Telephone Box, Peaslake and Land by Telephone Box, Gomshall - to consider use of Shere Parish Council funds to further improve these areas and in Peaslake decision regarding placing of the Royal British Legion Bench – Agreed that no further improvement work is required on the land by the telephone box in Gomshall. It was agreed Councillors P Carter and R Davey to have a site meeting with the Shere Parish Council contractor and Assistant to the Clerk at the land by the telephone box in Peaslake to discuss work required (tidy up of shrubs, clear away weeds, possible sleepers to create a kerb) and to produce a design plan for the area. It was also agreed

	that while at the site meeting, they will look at ways to improve the appearance of the grit box and the Assistant to the Clerk will research prettier grit boxes.
GP/GP12	Goose Green Pavilion and storage – consideration of next moves following a site meeting and letter from Bill Egerton – Agreed the Assistant to the Clerk will check who is the owner of the rubbish in the side storage shed and also research the costs of buying a ‘ready built’ pavilion shed. It was agreed to use Chambers Skip hire (£190 ex VAT) to remove the remaining rubbish inside the pavilion and to allow the Scout Group to store items within the side storage of the Pavilion on a temporary basis. It was agreed that Councillor C Carlisle will put together a basic refurbishment brief from the quote received by a local contractor.
GP/GP13	Tanyard Hall Illegal Parking – to note an update – It was noted that fold down lockable barriers have been bought and will be installed following the car park resurfacing in August / September 2019.
GP/GP14	Damaged phone box, Peaslake – to note an update – It was noted that the phone box has been repainted and the door re-fitted by BT payphones.
GP/GP15	Manorial Waste – to discuss and consider making a recommendation to Council regarding easements across the manorial waste on Felday Glade – It was agreed that as a first step Shere Parish Council will write to one household in Holmbury St Mary to ask them for details of their existing arrangements and what access rights they believe they have.
	Swimming Pool:
GP/GP16	Shere Swimming Pool Membership – to consider a request to increase membership and make recommendation to Council – It was agreed to have a boarder discussion with the Swimming Pool Committee regarding a membership increase when the new lease is discussed.
	Playground Matters:
GP/GP17	The Royal Society for the Protection of Accidents (RoSPA) – to note playground reports received and consideration of any repairs – It was agreed for Councillor A Case to have a site meeting at the various playgrounds with the Assistant to the Clerk to see what wet pour areas may need to be re-glued and filled due to shrinkage. The Assistant to the Clerk to go through the higher risk items with the Clerk and produce a more concise up to date report showing action taken at the next General Purposes meeting in October.
GP/GP18	Peaslake Recreation Ground – to consider design for a replacement springy at Peaslake following cost agreement at Council – Agreed Councillor A Case to confirm the design of the springy and inform the Assistant to the Clerk.
	Local Highway Work & Highways Issues: (Portfolio holder & Alternate – P Carter & G Reffo)
GP/GP19	HSM traffic calming – consideration of suggestions to restrict speed in HSM close to Tralee Lodge following a site meeting – One member of the public addressed the Committee with concerns regarding speeding cars in Holmbury St Mary. It was agreed that the South East Ward Councillors will meet to discuss the ideas to restrict speed and put together a report with their recommendations to Council. It was also agreed to request that Surrey Highways reinstate the 30 mph road markings when they complete the reinstallation of the white road lines and to reinstate the 30 mph repeater signs.
GP/GP20	Well, Middle Street, Shere – to create specification for well repairs – It was agreed the Assistant to the Clerk to send out the updated specification for well repairs to Councillors to view following recommendations from a local contractor.
GP/GP21	Albury Speed VAS (Vehicle Activated Sign) – to note an update – It was agreed the Assistant to the Clerk will research costs to buy a VAS for Shere Parish Council’s sole use and to check if permission is required to install it within the Parish.
GP/GP22	Peaslake – to note an update regarding the flow of water from the cemetery road through the village – It was agreed that Shere Parish Council will continue to call Guildford Borough Council for clearance of mud and debris when it floods into the village following heavy rainfall. It was further agreed that the Peaslake Community Council will discuss the option of resurfacing the path using more porous materials.
GP/GP23	Burrows Lane resurfacing – to note an update following the level crossing resurfacing – It was noted that Surrey County Council have agreed to surface dress the road and add the work to their future Surface Dressing Programme but no timeline as yet has been given.

GP/GP24	Traffic Cones – to note an update and consider a new supplier – Agreed to purchase 20 x Dominator cones with ‘No Waiting’ on the sleeve £295.50 plus VAT.
GP/GP25	‘No parking on the pavement’ signs – to note an update and consider replacements – Agreed to replace the missing sign and concrete the new sign into the ground subject to the landowner’s permission.
	Other:
GP/GP26	Scope Textile Bank – to consider a request to find a location in Shere for a clothes bank to help support and raise funds for Scope – Agreed the Assistant to the Clerk will request further details on the size of the textile bank and ask for pictures, as well as information on how often the clothes are picked up.
GP/GP27	Bottled Water Cooler – to consider installing a bottle water cooler at Tanyard Hall – Not agreed
GP/GP28	Maintenance Contracts – for consideration and recommendation to Council – Agreed to recommend to Council.
GP/GP29	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda) – It was agreed that Shere Parish Council should not do any improvement works to Holmbury St Mary Pavilion prior to Belmont School receiving the lease.
GP/GP30	Councillors’ Business (for noting or including on the agenda for the next meeting) P Carter requested the following: <ul style="list-style-type: none"> To ask who is maintaining the fields at Peaslake Farm. It was noted that a local contractor has agreed to mow as much of the hay as his equipment will allow and then will ask another contractor to complete the higher areas if necessary.
GP/GP31	Date of next meeting: consideration of Wednesday 9th October 2019, 8pm Tanyard Hall, 30 Station Road, Gomshall, GU5 9LF - Agreed