



## SHERE PARISH COUNCIL

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

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Tanyard Hall  
30 Station Road  
Gomshall  
Guildford,  
Surrey. GU5 9LF

**5<sup>th</sup> September 2019**

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held at **Tanyard Hall, 30 Station Road, Gomshall GU5 9LF on Thursday 12<sup>th</sup> September 2019 at 8pm** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:  
*Suzanne Hoyland*  
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### **COUNCIL MEETING 8.00PM ON THURSDAY, 12<sup>th</sup> September 2019**

Tanyard Hall, 30 Station Road, Gomshall GU5 9LF

### **AGENDA**

<b>Ref:</b>	<b>Item:</b>	<b>Led by:</b>
<b>19/89</b>	<b>To accept apologies</b> and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40	Clerk
<b>19/90</b>	<b>Declaration of Disclosable Pecuniary Interests (DPIs)</b> Declarations by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)	Chairman
<b>19/91</b>	<b>Declaration of gifts or hospitality over £25.</b> Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed	Chairman
<b>19/92</b>	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b>	
<b>19/93</b>	<b>Approval of the Minutes of the Council meeting held on the 2<sup>nd</sup> July 2019</b>	Clerk
	<b>ITEMS FOR DECISION:</b>	
<b>19/94</b>	<b>Annual Accounts 2018/2019</b> – to review and accept the signed 2018/19 Annual Governance and Accountability Return (including report and certificate) and Completion of audit notification from the external auditor.	RD/Clerk
<b>19/95</b>	<p><b>Accounts for the year 2019/2020</b></p> <p>To note that the Responsible Finance Officer, in consultation with the Chairman and Vice-Chairman of the Finance Committee, has undertaken the following tasks. It is Recommended that this action is Ratified.</p> <ul style="list-style-type: none"> <li>confirmed the scope of the internal audit for 2019/20; approved the internal audit plan setting out proposals for the internal auditor; confirmed that this properly takes account of the corporate risk (i.e. the controls and procedures within the Council which minimise the risk of the Council not being able to function or carry out what it sets out to do)</li> <li>agreed that the minimum tests proposed in the audit plan, together with the inspections carried out by the Internal Auditor and the Chairman of the Parish Council, are adequate and effective for the Council's internal audit purposes</li> </ul>	RD/CC/Clerk

<b>19/96</b>	<b>Finance matters</b> <ul style="list-style-type: none"> <li>• Approval of income and expenditure for the months ended July and August 2019 (Appendixes 1 &amp; 2)</li> <li>• To note bank reconciliations and statement balances for months ended July &amp; August 2019 (Appendixes 3 &amp; 4)</li> <li>• To note income and expenditure against budget and earmarked for months ended July &amp; August 2019 (Appendixes 5 &amp; 6)</li> <li>• To note VAT expenditure for July &amp; August 2019 (Appendix 7)</li> <li>• To note payment of the Shere Parish Council &amp; The Reginald Arthur Bray Bequest Charity Insurance premium of £3,495.06 for the period 1/10/2019 - 30/9/2020 (agreed by Full Council 2/7/19 item 19/73) (appendix 8)</li> <li>• To consider an amendment to the £50 donation to Guildford Rotary Club for Young Carers Event</li> <li>• To note approval to use grant aid from Guildford Borough Council on the Shere Swimming Pool amended plans, for partial re-build rather than full re-build.</li> <li>• To note annual direct debit of £96.00 to DocuSign for digital signature signing</li> <li>• Peaslake Farm - to approve invoice for legal work and additional potential expenditure</li> </ul>	RFO/RD
<b>19/97</b>	<b>Church of St Mary the Virgin, Holmbury St Mary</b> – to consider a request for half the costs of churchyard maintenance for 2018 - £2,007.50 (Local Government Act 1972 s.214 (6))	Clerk
<b>19/98</b>	<b>Grit Bins</b> – request to fund four grit bins in the Parish for the next four years at a cost of £590.00 per grit bin. Formally financed by Surrey Highways and then for the past four years gratefully funded by Surrey County Council Councillor Keith Taylor, through Members Highways Allocation	
<b>19/99</b>	<b>Review of Councillors' Allowances 2019</b> – consideration of return to be made to the Independent Remuneration Panel	
<b>19/100</b>	<b>Calendar of meetings 2020</b> – to consider the Parish Council's proposed meetings calendar for next year	All
<b>19/101</b>	<b>General Purposes Committee</b> – to receive minutes of the meeting held on 10 <sup>th</sup> July 2018 and consider the following recommendations: <ul style="list-style-type: none"> <li>• To sign contracts for Cleaning Tanyard Hall and Old Fire Station Toilets, General Maintenance and Grass Cutting &amp; Larger Maintenance.</li> <li>• To ratify a total cost £1,260 ex VAT (Highways Act 1980, s.96) for the Peaslake Improvement works and bench installation agreed at full council 14/5/19 item 19/33</li> </ul>	CC/Clerk
<b>19/102</b>	<b>Goose Green Pitch and Pavilion:</b> <ul style="list-style-type: none"> <li>• To consider a non-exclusive lease of the pitch and pavilion to Albury Eagles Football Club</li> <li>• To consider use of the pavilion by the Scouts for storage</li> <li>• To consider basic remedial works to the pavilion</li> </ul>	BG/CB/BA
<b>19/103</b>	<b>Shere &amp; Gomshall Traffic Working Group</b> - to receive minutes of the meeting on 16 <sup>th</sup> July 2019 and to consider the following recommendations: <ul style="list-style-type: none"> <li>• To consider a public Petition to support a ban of HGVs through Shere</li> <li>• To consider to remove welcome from the Shere Village signs and replace with Please drive slowly through our village</li> <li>• To consider a contribution from Shere Parish Council to Surrey Highways for the installation of a virtual path in Queen Street, Gomshall, between the junctions with Archery Place and New Road</li> </ul>	RD
<b>19/104</b>	<b>Shere Open Gardens</b> – to consider request for improvements in traffic management for 2020	
<b>19/105</b>	<b>Holmbury St Mary Traffic:</b> <ul style="list-style-type: none"> <li>• To consider installation a Holmbury St Mary Village signs with Please drive slowly through our village</li> <li>• To consider a contribution from Shere Parish Council to Surrey Highways for the traffic proposal for Horsham Road, by Pitland Street, Holmbury St Mary</li> </ul>	BA/CC/RS

<b>19/106</b>	<b>Tree Works Gomshall</b> – to consider the request to remove a tree reportedly to have Ash dieback	Clerk
<b>19/107</b>	<b>Pursers Lane Pumping Station proposed wall/ditch</b> – to receive report from site meeting with adjoining landowner	PC/Clerk
<b>19/108</b>	<b>Surrey's Rural Economy Conference 2019</b> – to receive a report from Councillor B Harrap	BH
<b>19/109</b>	<b>To consider offer from local business for a local charity activity</b>	
<b>19/110</b>	<b>Health and wellbeing Survey</b> – to consider reply to questionnaire	
<b>19/111</b>	<b>Police Matters</b> - to consider any matters that need to be brought to the attention of the Police.	All
	<b>ITEMS TO NOTE:</b>	
<b>19/112</b>	<b>Card of thanks from Resident</b>	Clerk
<b>19/113</b>	<b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda)	Clerk
<b>19/114</b>	<b>Councillors' Business</b> (for noting or including on the agenda for the next meeting)	All
<b>19/115</b>	<b>Date of next meeting:</b> 8pm Thursday 3 <sup>rd</sup> October 2019, Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG	Clerk