

COUNCIL MEETING
8.00PM ON THURSDAY, 3rd October 2019
 Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG
MINUTES

Ref:	Item:	Led by:
	Present – Councillors R Davey (Chairman), C Carlisle, J Cross, C Brooke, R Smith, B Harrap, P Carter, B Andrews, A Case and B Grover. Surrey County Council (SCC) Councillor K Taylor. Clerk & RFO S Hoyland	
19/116	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40 – Councillor M Taylor-Cotter	Clerk
19/117	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) - None	Chairman
19/118	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed – None	Chairman
19/119	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL - None	
19/120	Approval of the Minutes of the Council meeting held on the 12th September 2019 – Approved and Signed as a correct record	Clerk
	ITEMS FOR DECISION:	
19/121	<p>Finance matters</p> <ul style="list-style-type: none"> • Approved income of £66,928.83 and expenditure of £15609.32 for the month ended September 2019 (Appendix 1) • Noted bank reconciliations and statement balances for month ended September 2019 (Appendix 2) • Noted income and expenditure against budget and earmarked Reserves for month ended September 2019 (Appendix 3) • Noted VAT expenditure for September 2019 and to consider making a VAT reclaim – Agreed (Appendix 4) • Ratified £1303 +VAT (Public Health act 1875, s.164) for Goose Green and Little Goose Green Posts and securing the entrances of Peaslake Farm. Agreed up to a further £1,000 for chains to link the wooden posts installed on Goose Green and little Goose Green <p>Councillor B Grover and other councillors thanked the Clerk S Hoyland for all the extra work involved with the unauthorised encampment and for the way in which it was handled. It was noted that Guildford Borough Council had not been correct with their advice or consistent. Conversely the advice received from the Shere Parish Council's solicitor and the web page located by Councillor C Brooke (Cambridge City Council https://www.cambridge.gov.uk/gypsies-and-travellers-advice-for-landowners) was a great help.</p> <p>Councillor J Cross reported that people in Gomshall appreciated the quick clearing up of Goose Green after the unauthorised encampment left.</p>	RFO/RD
19/122	Cycling – to note letter from a resident regarding reports of an attempt by cycling lobby groups to have paths classified as 'multi-use' – Noted and the Council will be vigilant to any potential reforms	Clerk
19/123	Prudential RideLondon – to consider response and any action to the concern raised by a local resident at September's council meeting regarding future Prudential RideLondon races – Agreed to write a letter of regret to SCC regarding the renewal of the race for the next 10 years	
19/124	Calendar of meetings 2020 – to agree the Parish Council's proposed meetings calendar for next year – Agreed	All
19/125	Goose Green Pitch and Pavilion - To consider request from Albury Eagles regarding first year rent and line marking – Agreed to a reduction of 25% for the first years rent but with no line marking. Albury Eagles to complete a Hire Agreement.	

19/126	<p>Vehicle Activated Sign (VAS) – to consider quotes to purchase one – the following was Agreed:</p> <ul style="list-style-type: none"> to purchase one as soon as suitable sites have been identified (utilising existing poles if possible) and approved by SCC to use them without the flashing sign initially to gather data and get a base line of the speed of the traffic to use Westcotec £2,800 + VAT for a sign showing the speed and the words slow down plus £250 for data capture function (Road Traffic Regulation Act 1984, s.72) 	ALL
19/127	<p>To consider an amendment to the Peaslake Improvement works and bench installation agreed at full council 14/5/19 item 19/33 total cost £1,260 ex VAT (Highways Act 1980, s.96). SCC Councillor K Taylor declared an interest. Agreed to ensure that the sleepers are on the bank further in from the eroded area made by logging vehicles – and to confirm with the Hurtwood Ranger that the location of the sleepers is acceptable.</p>	
19/128	<p>Holmbury St Mary Traffic - To consider options to slow the traffic and deal with the parking on pavements entering Holmbury St Mary from the Abinger direction – Agreed South West councillors will formulate a plan for SCC to consider.</p>	BA/CC/RS
19/129	<p>Tanyard Hall Car Park – to consider request by local business for a ‘pop-up’ weekend café in the car park – Not Agreed it was suggested that they approach the Abinger Cookery School.</p>	Clerk
19/130	<p>Surrey Hills Affordable Rural Housing Conference 2019 – to receive a report – Councillor B Harrap gave a short report on the conference. The following was Noted:</p> <ul style="list-style-type: none"> little consideration is given to infrastructure when looking at new housing Strutt and Parker produced interesting statistics including percentages of entry level housing in the Area of Outstanding Natural Beauty (AONB) – Councillor Harrap agreed provide any details available, to the office. Knight Frank confirmed that this AONB is the most expensive to live in of all 46 ANOBs There was recognition for the need for more downsizing opportunities Councillor Carlisle added that there was a need for more affordable land for affordable social housing schemes like Peaslake Farm. A Housing needs survey by Albury Parish Council confirmed that no land was available as nearly all was owned by the Duke of Northumberland Councillor Carlisle stated that every village needs 4-8 affordable houses. 	BH/CC
19/131	<p>Police Matters - to consider any matters that need to be brought to the attention of the Police – None</p>	All
	<p>ITEMS TO NOTE:</p>	
19/132	<p>Recruitment for Assistant to the Clerk – Noted receipt of applications and it was Agreed that interviews and appointment was Delegated to the Clerk in consultation with the Chairman and one member of the Human Resources Committee.</p>	
	<p>Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda) The following was Noted:</p> <ul style="list-style-type: none"> Shere and Peaslake Scouts requested to use Goose Green for the bonfire on Friday 8th November 2019 - Agreed Unauthorised Encampment – update on Legal fees to date £1770.00 plus VAT Court Fees £355 (paid) plus £150 to serve proceedings to comply with court rules. The hearing date is 14th October 2019 10.30am. The Council is waiting to hear if the possession order can be enforced against persons unknown and if displayed this may deter travellers from attempting to access the site again. Representation at the hearing will cost £500 plus VAT – Noted and Agreed to check if a solicitor’s advocate would be suitable rather than a barrister. General users of the Goose Green have implied consent to use it as a recreation ground - Noted <p>Guildford Borough Council charges £50 per hour for the cleaning up of Goose Green – invoice not yet received – Noted</p>	Clerk

	<ul style="list-style-type: none"> An insurance claim has been made for the legal fees. The company has initially claimed that no costs could be met before they agreed to take on this claim on the 29th September 2019. They were first contacted on the 17th September. A complaint has been made that there was an unreasonably long delay in accepting the claim, considering the need for prompt legal action and they have been provided with a log of costs from the solicitor so far, which is under consideration. An answer should be received in the next few weeks – Noted 	
19/134	<p>Councillors' Business (for noting or including on the agenda for the next meeting)</p> <p>Councillor R Smith – asked some colleagues on the council to reflect on their attitude towards travellers and the mindset of an invasion. He suggested a training session to understand their background and to prevent any kneejerk reaction. Councillor R Davey disputed that any kneejerk reactions took place, that due process was followed and the council reacted to the way in which the travellers had arrived. Councillor R Smith agreed that the Council followed due process with regards to the unauthorised encampment.</p> <p>The Clerk stated that legal advice was taken and followed with the support of the council using appropriate wording and actions at all times, including a need for not commenting on the legal process while it was being conducted.</p> <p>Other councillors stated that there had been no evidence of a particular mindset and that the office had acted in an exemplary manner. It was noted that that travellers are a minority group; the council must remain respectful and that a solution was needed as there are no permanent sites were available.</p> <p>Councillor B Grover – reminded residents of Shere if they want to comment on the double yellow line proposals the deadline is Friday 11th October https://www.guildford.gov.uk/parkingformaladvertisment. It was Noted that it would have been helpful to have been told when the consultation signs were put up, so councillors could have been prepared for the enquiries from members of the public. SCC Councillor K Taylor explained that the although the precise date had not been forwarded to the Council, the Council had been aware this process was ongoing.</p> <p>Councillor B Andrews:</p> <ul style="list-style-type: none"> suggested checking sand bag stores and grit bins and to let the office know if supplies were needed and the office will contact the relevant authority. Thanked the Clerk for organising and completing the lease with Belmont School for Holmbury St. Mary pitch and pavilion. It was Noted that the first year's payment had been received. <p>Councillor P Carter:</p> <ul style="list-style-type: none"> Had received a request from two members of the public to burn materials at the southern end of Peaslake Farm – Not Agreed, Clerk to email parties involved Would like the council to consider a donation to Broadband for the Surrey Hills (B4SH) – Agreed to be added to the November Agenda for consideration and Clerk to ask a local big employer for their feedback of current broadband facilities. <p>Councillor R Davey:</p> <ul style="list-style-type: none"> Requested the council's contractor to fill in the holes in Shere Car Park and trim the hedge by East Lodge (corner of Shere Recreation Ground car park) so the road priority sign can be seen Had received an email from the William Bray requesting permission to erect a sign to promote the establishment. Councillor R Davey Noted the growth of the use of A boards and other advertising in Shere village centre – Agreed to circulate the 'A' board policy and add to the November agenda. <p>Councillor J Cross reported that the museum advertising columns on the bridge posts prevented the solar lights from charging and Councillor A Case reported that one of the solar lights on the bridge was loose.</p>	All

19/135	Date of next meeting: 8pm Tuesday 5 th November 2019, Tanyard Hall, 30 Station Road, Gomshall GU5 9LF	Clerk
19/136	Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted - Excluded	
19/137	<p>Shere Swimming Pool:</p> <ul style="list-style-type: none"> • To consider draft lease with Shere Manor Estate – Agreed subject to drafting amendments - Delegated to the Clerk S Hoyland in consultation with the Chairman R Davey and Councillor J Cross • Delegated to the Clerk in consultation with the Chairman plus one additional councillor the lease with Shere Swimming Pool Club (SSPC) • Received an update from SSPC regarding the specification, drawings and details on who will be overseeing the project. It was Noted that this was not substantially different from the previous month. Agreed the grant of £20,000 towards the works. 	RD/JC