

COUNCIL MEETING
8.00PM ON WEDNESDAY, 8th JANUARY 2020

Tanyard Hall, 30 Station Road, Gomshall GU5 9LF

MINUTES

Ref:	Item:	Led by:
	Present - Councillors R Davey (Chairman), C Carlisle, R Smith, B Harrap, P Carter, B Andrews, A Case, M Taylor-Cotter, C Brooke and B Grover. Surrey County Council (SCC) Councillor K Taylor. Guildford Borough Council (GBC) Councillor D Jones. Clerk & RFO S Hoyland	
19/165	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, Schedule 12, paragraph 40 – Councillors J Cross, G Reffo and Guildford Borough Council (GBC) Councillor R Billington	Clerk
19/166	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – Councillor M Taylor-Cotter declared an interest in items 19/171 and 19/180	Chairman
19/167	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed – None	Chairman
19/168	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL – No Address was made	
19/169	Approval of the Minutes of the Council meeting held on the 5th November 2019 – Approved and Signed as a Correct record	Clerk
	ITEMS FOR DECISION:	
19/170	Finance matters <ul style="list-style-type: none"> • Approved income of £5,266.60 and expenditure of £14,094.56 for November 2019 and Approved income of £2,878.54 and expenditure of £10,210.23 for December 2019 (Appendix 1) • Noted bank reconciliations and statement balances for months ended November and December 2019 (Appendix 2) • Noted income and expenditure against budget and earmarked reserves for the months ended November and December 2019 (Appendix 3) • Noted VAT expenditure for November and December 2019 (Appendix 4) • Ratified Solicitors invoice of £1,100.00 ex VAT (Public Health Act 1936, s.221) for the legal works on the Shere Pool Leases as agreed in March 2019 item 18/207 • Noted that the clerk has issued the Precept for 2020/21 of £129,852 (as agreed at Full Council item 19/146), taking into account the notification of the Band D equivalent figures from Guildford Borough Council and the LCTSS grant • Noted section 137 limit for 2020/21 is £8.32 per elector which gives a maximum limit of £25,841 for the Parish Council to spend for purposes for which there is no other specific statutory power (subject to budget and council approval) • Noted Guildford Borough Council has agreed the grant aid for the new slide in Shere Recreation Ground play area and new bench in Gomshall next to the phone box – works to be undertaken in the financial year 2020/21 • Noted £150 compensation was received from DAS Legal Expenses for the delay in dealing with correspondence regarding the unauthorised encampment • Noted final refund from Castle Water for incorrect billing was £1,268.37 • Peaslake Farm - Approved invoice for legal work of £1,002.00 ex VAT and additional potential expenditure 	RFO/RD
19/171	Parish of Shere, Churchyard maintenance – to consider request for half the total costs of maintenance for Shere & Peaslake churchyards 2019 - £2,112.13 (Local Government Act 1972, s. 215) - Agreed	

19/172	Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Control – to consider adoption of policy – Adopted	Clerk
19/173	Peaslake Footpath – to consider reply regarding blocked footpath letter sent by the council – Agreed to write to the Planning Inspectorate and ask to be consulted as a Parish Council and leaseholder, if an application is made to remove the land from the commons register.	
19/174	Undergrounding of high-power lines Holmbury St Mary – to consider plans and report from site meeting – Agreed subject to viewing the final plans and agreed compensation. Agreed reports regarding the contaminated land will be forwarded	
19/175	Broadband for Surrey Hills (B4SH) – to receive prospectus and business plan and to consider social benefit of a £3,500 investment – Agreed the purchase of £500 of shares (the minimum amount allowed) using S137 funds, to indicate support of B4SH objectives and in recognition of the benefit to Peaslake and Holmbury St Mary, if the parish council were able to influence where in future routing should be encouraged. Agreed to report in the Parish magazine under village voices.	PC
19/176	Strengthening police powers to tackle unauthorised encampments – to consider reply to Home Office consultation and/or NALC – Agreed to advertise the Home Office Public Consultation in the Parish Magazine and website. Councillors to complete the National Association of Local Councils Survey and return to the office, answers will be compiled into a response from the council and added to February 2020 agenda for approval.	All
19/177	Scout Carpark Goose Green – to consider request for £180 Inc. VAT (Road Traffic Regulation Act 1984, s.57) to pay for the scalping to repair the holes in the car park – Agreed and to add the question of formal maintenance of the car park to the next General Purposes Agenda.	Clerk
19/178	Drop-in Mornings Tanyard Hall – Noted update on preparations and Ratified the following costs: <ul style="list-style-type: none"> • Banners & posters £268.67 ex VAT (Local Government (Miscellaneous Provisions) Act 1976, s.19) • Leaflets £178.73 (Local Government (Miscellaneous Provisions) Act 1976, s.19) • Sundries – table cloths £39.95 (Local Government (Miscellaneous Provisions) Act 1976, s.19) The following was also Agreed : <ul style="list-style-type: none"> • Leaflets to be delivered to every house in the Parish £1345.08 ex VAT (Local Government (Miscellaneous Provisions) Act 1976, s.19) • Additional temporary staff member as drop-in coordinator if necessary, to cover absence and to report back at the February council meeting. 	RD/GR/Clerk
19/179	Police Matters - to consider any matters that need to be brought to the attention of the Police <ul style="list-style-type: none"> • Councillor B Grover highlighted that the parking on Upper Street was causing continued disruption and had a letter been sent to the Police yet – Councillor R Davey replied that would be undertaken and Shere Manor Estate would be contacted and requested to ask if estate cottages tenants could park elsewhere. • Councillor C Brooke Noted that a stolen handbag had been retrieved from her garden and had most likely been thrown into the Tillingbourne stream in Gomshall. • Councillor R Davey Reported that a bike had been stolen from outside the library in Shere and it was Agreed to check the CCTV and report to the police 	All
	ITEMS TO NOTE:	
19/180	Shere Pool - Received Signed Pool leases as delegated 3 rd October 2019 item 19/137	
19/181	Parish Renumeration Panel Final Report and Recommendations – Noted that the final recommendation was ‘that no parish basic allowance be payable by any of the parish councils in the Borough of Guildford to their members’ and the existing parish and subsistence allowances already recommended for adoption would be payable when appropriate.	
19/182	Surrey Hills Management Plan 2020-2025 – Noted very good and interesting	

<p>19/183</p>	<p>Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda) SPC received a thank you from a resident regarding Goose Green, Gomshall 'I just wanted to say thank you for agreeing for the green to be used for football again. It's great to see the goal posts up after so long. A nice way to end a troubled year for the green!'</p> <p>SPC received a thank you from Surrey Young Carers – Family Fun Day 'A fantastic day was delivered and enjoyed by our young carers and their families across Surrey. We had 70 plus in the bowl, 80 on the ice and the arena sports were well enjoyed, even the obstacle course built by the Play Rangers. Very best and thank you again for your support.'</p> <p>A request had been received from Harlequin Group working on behalf of EE Limited, Hutchinson 3G Uk Limited and Mobile Broadband Network Limited for the identification and acquisition of a site suitable for the installation of mobile phone equipment. They would like to undertake surveys of the area to the right of the bus stop on Horsham Road, opposite the junction of Pitland Street, Holmbury St Mary. The Clerk reported that they had been informed of the agreed Vodafone mast to be installed opposite the garage but they still wanted to pursue this site under the new Electronic Communications Code.</p>	<p>Clerk</p>
<p>19/184</p>	<p>Councillors' Business (for noting or including on the agenda for the next meeting) Councillor C Carlisle – Reported that there was a public consultation regarding the future of the Prudential RideLondon Event through the Surrey Hills – Agreed forward the link the following link to councillors: https://www.surreysays.co.uk/deputy-ceo/survey-on-prudential-ridelondon-surrey/ Councillor M Taylor-Cotter – Reported that some requests from the Peaslake Community Council had been emailed to the office and also wanted to ensure that the pavement from the Phone Box on Pursers Lane to the junction with Farney Lane has been reported to SCC due to the dangerous state of the path caused by tree roots and the recent flooding. Councillor B Grover:</p> <ul style="list-style-type: none"> • Suggested that a fence around the tree in the Square in Shere is erected to protect the land and tree – Agreed to add it to the General Purposes Agenda • Reported that the flailing of the trees and brushes along Trodds Lane was dreadful. Councillors agreed that it was brutal and was particularly bad due to the size of the branches. SCC Councillor K Taylor replied that the area will recover quickly and it was cost effective. <p>Councillor B Andrews:</p> <ul style="list-style-type: none"> • Asked SCC Councillor K Taylor if they were still using expensive exclusive contractors or moved to preferential contractors, as by using exclusive contractors the traffic calming proposal for Holmbury St Mary (HSM) was very expensive. SCC Councillor K Taylor replied that the contract with Kier was in place until 2022 but they had the option to use smaller contractors for small jobs and it all depended on the size of the job. • SCC Councillor K Taylor was asked if the HSM traffic calming proposal had been agreed for the forthcoming financial year and he replied that both the HSM project and the Queen Street shared path were on the list but the final budget had not yet been agreed and could not confirm yet if they will be done. • Shere Manor Estate had been contacted regarding the mess caused by the Woodland Trust on the path from HSM village hall to Holmbury Hill, who confirmed that it will be corrected as soon as possible, subject to the weather. <p>Councillor R Davey:</p> <ul style="list-style-type: none"> • Reported that the swimming pool field path had been damaged by the recent works and would require significant repair. • The broken utility cover on Upper Street, Shere had still not been repaired. The Clerk replied that it had been reported and marked by SCC as low priority – 	<p>All</p>

	<p>Agreed to chase it up as the temporary cover is dislodged by cars driving over it.</p> <ul style="list-style-type: none"> • A drain cover on Upper Street, Shere has been damaged by a vehicle and now is dislodged and stands proud above the pavement and is a serious trip hazard – Agreed to report to SCC. 	
19/185	Date of next meeting: 8pm Tuesday 4 th February 2020, Shere Village Hall, Gomshall Lane, Shere	Clerk
19/186	Exclusion of the Public and Press (Local Government Act 1972 ss. 100A) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted – No exclusion necessary	
19/187	Peaslake Farm – It was Reported that the contract had been agreed by both Shere Parish Council and Greenoak Housing Association and would now be signed and exchanged.	RD/Clerk