



*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Parish Clerk/Finance Officer,  
Telephone: 01483 203431  
clerk@shereparishcouncil.gov.uk  
www.shereparishcouncil.gov.uk

Tanyard Hall  
30 Station Road  
Gomshall  
Guildford  
Surrey. GU5 9LF

**General Purposes Committee meeting  
Tuesday 28th January 2020 at Tanyard Hall, 30 Station Road, Gomshall  
7pm**

Members of the public welcome – Shere Parish Council would like accommodate anyone who would like to attend. If for any reason access to the upstairs of Tanyard Hall is difficult, please contact the Clerk on the number above, for alternative arrangements.

**In the event of a fire, please evacuate the building immediately in a calm and orderly manner and gather at the muster point in the car park furthest from the road and hall. Call the fire brigade, the postcode for the hall is GU5 9LF**

**MINUTES**

GP/GP32	<b>Present</b> - Councillors C Carlisle (Chairman), R Davey, P Carter, B Grover, C Brooke, B Andrews & M Taylor-Cotter. S Hoyland (Clerk) and S Robins (Assistant to the Clerk) were also present. No members of the public were present. <b>Apologies</b> – Councillors A Case, G Reffo, J Hutton & R Smith were unable to attend.
GP/GP33	<b>Declaration of Disclosable Pecuniary Interests (DPIs)</b> Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – <b>Councillor B Andrews declared an interest in item no. GP/GP52 – Tanyard Hall parking</b>
GP/GP34	<b>Approval of the Minutes</b> of the General Purposes Committee held on 10th July 2019 - <b>Approved and Signed as a Correct Record.</b>
GP/GP35	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – None present.</b>
GP/GP36	<b>Finance</b> - to receive a report from the Clerk/Responsible Financial Officer. <b>A short address was given by the Clerk – Received.</b>
	<b>Health and Safety</b>
GP/GP37	<b>Risk Assessments</b> – to consider editing the document so that statements shown read more as actual 'Risks'. <b>Agreed</b> and recommended to Council subject to minor amendments by Councillor C. Brooke.
	<b>Land &amp; Property Maintenance:</b>
GP/GP38	<b>Tanyard Hall Garden</b> – to note quotes received from three contractors for various landscaping works so the garden could be used for hall events. It was <b>agreed</b> that North Ward would fund the project and further <b>agreed</b> that our contractor G Rapley would carry out the works. A review will be made in Spring 2020 to discuss if paving slabs should be used to replace the turf.
GP/GP39	<b>Shere War Memorial</b> – consideration of suggestions for either more boulders or planters to be added to the surround to protect the memorial further from vehicles. It was <b>agreed</b> that <b>Councillor B Grover</b> would visit the site and North Ward would decide what action is needed, if any.
GP/GP40	<b>Holmbury St. Mary Village Hall Car Park</b> – to note an update from Friends of the Hurtwood in December 2019, that they would make the old gully deeper to collect the water running from The Hurtwood into the car park. It was <b>agreed</b> that the Assistant to the Clerk would call them to follow up on whether the gully was cleared.
GP/GP41	<b>Goose Green Scout Car Park</b> – to consider to recommended to Council the offer of a formal maintenance plan for the car park. <b>Agreed</b> and recommended to Council subject to agreement by the scouts

GP/GP42	<p><b>Swimming Pool Field Path</b> – to consider ideas on what materials could be used for the path and it was noted that the Conservation Officer will need to give approval before works begin. It was <b>agreed</b> that the Clerk would ask the Conservation Officer for advice on the path and discuss a site meeting, and suggested that <b>Councillor J Hutton</b> may want to attend.</p> <p>A brief discussion took place on the poor state of the field &amp; path due to current construction taking place on the swimming pool and housing development next door. A claim is being made for the contractors to cover costs of the damage.</p>
GP/GP43	<p><b>Land by Telephone Box, Peaslake</b> – To note an update from Surrey County Council regarding the cost of <b>£790</b> for a new grit box to replace the old one. It was <b>agreed</b> to keep the current grit box and request G Rapley to surround it with timber cladding. The Assistant to the Clerk is to contact the Traffic Engineer at Surrey County Council to request that the hatchings on the corner of Radnor Road be extended up to the new steps leading on to the land by the telephone box.</p>
GP/GP44	<p><b>Tree, The Square, Shere</b> – to note report from an arborist at Surrey County Council regarding the health of the Oak Tree and a potential root issue. Suggestions were made to build up the land surrounding the tree to make it higher/reseed the ground/install sleepers and erect signs, or to invest in a new tree once ground has been restored to better health. It was <b>agreed</b> that the Assistant to the Clerk would ask for more information about the root problem and ask for suggestions on trees better suited for the area and ask G Rapley to quote for building up the land with sleepers, levelling the ground &amp; adding more soil.</p>
	<b>Playground Matters: None</b>
	<b>Local Highway Work &amp; Highways Issues:</b>
GP/GP45	<p><b>Speed VAS (Vehicle Activated Sign)</b> – To note an update - A report was given by the Assistant to the Clerk on the areas approved, following a site visit with a Speed Survey Technician from Surrey County Council. It was noted that some adjustments needed to be made to existing poles for mounting VAS's or that new poles needed to be erected. It was <b>agreed</b> that the first VAS would be erected in Holmbury St. Mary at Pitland Street bus stop, and that the Assistant to the Clerk would contact the Traffic Engineer to discuss replacing poles in other villages and ask G Rapley for quotes as well.</p>
GP/GP46	<p><b>Burrows Lane resurfacing</b> – Noted update from Highway Maintenance Engineer at Surrey County Council, for resurfacing to be added to 2021 programme.</p>
GP/GP47	<p><b>Petition – Ban HGV's through Shere Village</b> – Councillor R Davey clarified that a Resident's Petition should be organised, not Government. Item pending until next Traffic Working Group.</p>
GP/GP48	<p><b>Rights of Way and Countryside Access Annual Report 2018-2019</b> – Noted.</p>
	<b>Other:</b>
GP/GP49	<p><b>Scope Textile Bank</b> – consideration of suggestion to use Shere Car Park as location for Scope Bank. It was <b>not agreed</b> due to Shere Car Park lacking enough space. <b>Agreed</b> The Assistant to the Clerk would direct the organiser to Network Rail to discuss the option of using Gomshall Station car park.</p>
GP/GP50	<p><b>Goose Green</b> – consideration of request from Albury Sports Club for power outlets. It was <b>agreed</b> that the Clerk would ask them for more information on this and for an official proposal. It was noted to keep in mind the local and environmental repercussions of using temporary lighting.</p>
GP/GP51	<p><b>No cycling on Plaws Hill footpath</b> – consideration of suggestion to erect official Shere Parish Council signs to read 'No cycling, pedestrian right of way only' to see if this has any effect on path being used by cyclists. It was <b>agreed</b> that the Assistant to the Clerk would obtain quotes for the signs and the Clerk would recommend to Council for approval. The Assistant to the Clerk is to contact Friends of the Hurtwood to see if they hold any responsibility for the path. It was further <b>agreed</b> that possible replacement of other signs on the Millennium trail would be added to the next General Purposes agenda.</p>
GP/GP52	<p><b>Tanyard Hall parking</b> –</p> <ul style="list-style-type: none"> <li>WASP bus requesting use of car park due to loss of space – <b>Agreed</b> not to use Tanyard Hall but that the WASP bus can use the Manorial Waste in Holmbury St Mary temporarily.</li> <li>Resident requesting use of car park while gas works are taking place on Queen Street – <b>Not agreed</b>, The Assistant to the Clerk to send apologies.</li> </ul>
GP/GP53	<p><b>Clerks Report</b> - None</p>

GP/GP54	<p><b>Councillors' Business –</b></p> <p><b>B Andrews asked the committee to note the following:</b></p> <ul style="list-style-type: none"> <li>• B Andrews noted that no works have yet been proposed by Belmont School for Holmbury St. Mary football pavilion. He requested that any queries from the valuation office in relation to the business rates for Holmbury Pavilion be forwarded directly to him.</li> <li>• Holmbury St. Mary flagpole maintenance – It was <b>agreed</b> that costs for mounting a new flag and maintaining the pole would come out of the Parish Maintenance fund.</li> <li>• To note – EE network have begun surveys for a new mast on the Manorial Waste.</li> <li>• <b>B Andrews</b> to chase Surrey County Council on installing a handrail around the ditch near the green in Holmbury St. Mary village</li> </ul> <p><b>R Davey requested the following:</b></p> <ul style="list-style-type: none"> <li>• To ask Surrey County Council for a tourism grant to maintain the grass bank on Lower Street, Shere. It was <b>agreed</b> that the Assistant to the Clerk would obtain quotes on re-turfing and the item would be discussed at the next council meeting.</li> </ul> <p><b>B Grover requested the following:</b></p> <ul style="list-style-type: none"> <li>• For research into installing Electric Charging points in Shere Car Park – to be added to the next General Purposes agenda.</li> </ul> <p><b>C Brooke requested the following:</b></p> <ul style="list-style-type: none"> <li>• To put forward a proposal to Surrey County Council, for an amendment to the definitive Rights of Way map for Willow Walk steps. It was <b>agreed</b> that the Clerk would contact Surrey County Council.</li> </ul> <p><b>P Carter requested the following:</b></p> <ul style="list-style-type: none"> <li>• That a holly bush or sleepers be used to prevent cyclists riding up the bank coming from the car park and along Walking Bottom, Peaslake. It was <b>agreed</b> that the Assistant to the Clerk would ask G Rapley to see what option would work best, and to invite Friends of the Hurtwood for a site visit.</li> <li>• Church bank at Walking Bottom leading to car park – that a hand rail and gate be installed to prevent cyclists mounting the bank. Councillor C Brooke suggested using Friends of the Hurtwood forum to communicate changes to cyclists before proceeding. It was <b>agreed</b> that the Assistant to the Clerk would contact the church warden for the title deed to see who owns the land.</li> </ul>
GP/GP55	<p><b>Date of next meeting –</b> consideration of Wednesday 22<sup>nd</sup> April 2020, 7pm Tanyard Hall, 30 Station Road, Gomshall, GU5 9LF - <b>Agreed</b></p>