

COUNCIL MEETING
8.00PM ON THURSDAY, 5th MARCH 2020
 Peaslake Village Hall, Walking Bottom, Peaslake GU5 9RR

MINUTES

Ref:	Item:	Led by:
	Present: Councillors R Davey (Chairman), B Harrap, G Reffo, J Cross, B Andrews and J Hutton. Councillor C Carlisle arrived 20.37. One member of the public. Clerk & RFO, S Hoyland	
19/208	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972): Surrey County Council (SCC) Councillor K Taylor, Guildford Borough Council (GBC) Councillors Mayor R Billington, and D Jones. Shere Parish Council (SPC) Councillors B Grover, C Brooke, M Taylor-Cotter, R Smith, P Carter and A Case.	Clerk
19/209	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – None	Chairman
19/210	Declaration of gifts or hospitality over £25. Members are reminded that once a declaration of gifts or hospitality has been made then a new Form of Financial and Other Registerable Interests must be completed – None	Chairman
19/211	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL – A thank you was given to the council, office and parish contractor Graham Rapley, for the help in and around Peaslake regarding problems with the roads and footpaths recently.	
19/212	Approval of the Minutes of the Council meeting held on the 4th February 2020 (LGA 1972, schedule 12, paragraphs 41 (1) and 44) – Approved and Signed as a correct record	Clerk
	BUSINESS TO BE TRANSACTED:	
19/213	Finance matters <ul style="list-style-type: none"> • Approved income of £1,158.21 and expenditure of £12,302.11 for the month ended February 2020 (Appendix 1) • Noted bank reconciliations and statement balances for the month ended February 2020 (Appendix 2) • Noted income and expenditure against budget and earmarked reserves for the month ended February 2020 (Appendix 3) • Noted VAT expenditure for February 2020 (Appendix 4) • Approved signatories on BOOM account • To consider release of £20,000 (Public Health Act 1936, s.221) for Shere Pool renovation cost contribution (agreed in principle at council 19/137 October 2019) – Agreed subject to the release of the Sport England funds 	RFO/RD
19/214	Finance Committee Meeting – Received minutes and Agreed recommended breakdown of earmarked reserves (EMR) for 2020/21 (Appendix 5) The following was Resolved: to delegate authority to the Clerk, to use a new EMR created for the Drop-in Centre (in the forthcoming financial year), for the day to day costs of the Drop-in centre, as the budget was set prior to the new project’s inception. Councillor C Carlisle arrived	RFO/RD
19/215	Surrey Highways: <ul style="list-style-type: none"> • Gomshall Lane, Shere – Footpath Outside Surgery and Flooding and Pursers Lane, Peaslake Footpath (between junctions with Crest Hill and Rad Lane) – to consider Surrey County Council (SCC) plan and costings – Agreed to pay for half (£4,237) of the works on Gomshall Lane in Shere thus allowing those extra funds to be used to complete flood damage repairs on Pursers Lane; subject to 	Clerk

	<p>seeing a plan of the proposed works for Pursers Lane and confirmation that the proposal includes works to prevent flooding on Pursers Lane in the future.</p> <ul style="list-style-type: none"> • Noted outcome from SCC Infrastructure and Transportation Working Group - the traffic calming proposal for Holmbury St Mary and the virtual pathway for Queen Street, Shere. It was Reported that neither proposal was on the list for 2020/21 despite the financial contribution from SPC but SCC Councillor K Taylor was still hoping to find some additional funds for these projects and a final decision will be made on the 18th March 2020. <p>It was also Agreed to contact SCC regarding the flooding on the A25 between Shere and Gomshall.</p>	
19/216	Peaslake Farm – to consider the request to use the farm for parking again this year for Peaslake Fair – 31 st August 2020 – Agreed	MTC
19/217	Willow Walk, Shere – to consider beginning the process to request Willow Walk is added to the Definitive Rights of Way Map – Agreed to start process	CB/Clerk
19/218	Proposed EE Mast, Horsham Road near junction with Pitland Street, Holmbury St Mary – to consider proposal – Agreed in principle and send to council’s solicitor for any comments	
19/219	<p>Advertising ‘A’ Board Policy for Shere – Adopted and Agreed that the policy be advertised and a letter to be drafted for council approval, for businesses disregarding the policy.</p> <p>Also Agreed to discourage the use of slip over sleeves on the bollards on the bridge as they stop the rechargeable lights from recharging.</p> <p>Councillor R Davey declared an interest as Treasurer at the Museum; The museum uses this type of advertising. Councillor Davey said they needed advertising to attract visitors but would look into alternatives.</p>	CB/Clerk
19/220	Police Matters - to consider any matters that need to be brought to the attention of the Police. It was Reported that arrests have been made for recent shed break-ins and that individuals were very impressed with the police response.	All
	ITEMS TO NOTE:	
19/221	Highway Tree Planting & Verge Enhancement Schemes – Noted best practice guidelines and Clerk would ask if GBC had signed up to the guidelines.	
19/222	<p>Clerk’s Report (for noting, delegation to the Clerk or inclusion on the next agenda)</p> <p>Shere Open Gardens has requested to section off part of Shere car park for disabled parking for the open gardens on the 28th June 2020 – Agreed</p> <p>A thank had been received from a member of the public regarding London Lane catchpit in Shere - <i>‘I thank the Parish Council for all the work it did to persuade SCC to spend money on improvements to the drainage system in London Lane. It had the ultimate test this weekend and seemed to come through with flying colours. I tried hard this morning to find one piece of gravel which had been washed down but I failed. Well done to all concerned.’</i></p>	Clerk
19/223	<p>Councillors’ Business (for noting or including on the agenda for the next meeting)</p> <p>Councillor G Reffo requested the following:</p> <ol style="list-style-type: none"> 1. The council’s contractor to look at replacing the lids on the bins in the centre of Peaslake 2. To remove debris from the ditch on Peaslake Farm and to arrange for a site visit to Peaslake Farm with the Council’s contractor, to assess the ditches and propose a maintenance regime for the next General Purposes Committee meeting. 3. Asked how the sewage from the new development on Peaslake Farm will be managed. It was confirmed that the houses would be connected to mains sewage. 4. Blocked pipe under Peaslake Hall, Jasmin Cottage and the Hurtwood – A member of the public stated that the pipe was a stream which was piped by GBC in 1964. He confirmed that local residents were trying to confirm where the pipe went. Clerk to chase SCC with regards to the silt trap under the hall. SCC have maintained that it is the responsibility of the residents whose 	All

	<p>property the pipe goes through but as the pipe takes surface water and debris from the Hurtwood it is argued the pipe should be the responsibility of SCC.</p> <p>5. Peaslake village hall are buying a £1,000 shed to help with storage; £250 will come from Peaslake Fair, £250 from Peaslake Hall reserves and have asked for a £500 from the parish council – Agreed the request will be added to the April agenda</p> <p>Councillor J Hutton requested that the flooding on the A25 is reported – the Clerk confirmed that this had been done. He reported that the narrowing works to the A25 are to be taking place shortly and will forward details to the Clerk and the Clerk will forward the plans of the work to Councillor Hutton.</p> <p>Councillor J Cross</p> <ol style="list-style-type: none"> 1. requested that 3 pot holes on the junction of Upper Street and the A25 are reported – Delegated to the Clerk. 2. Asked about re-turfing plans for a long Lower Street river bank – the Clerk confirmed that contractors had been contacted for quotes. <p>Councillor B Andrews reported that Holmbury St Mary were having a VE celebration on Friday 8th May 2020 and if required could they use the village green – Agreed</p> <p>Councillor R Davey reported that the sclapping used to fill the holes in Shere car park were too large and suggested sharp sand and possibly small sclapping be tried. Clerk to contact GBC regarding repairs.</p>	
19/224	Date of next meeting: 8pm Thursday 2 nd April 2020, Tanyard Hall, 30 Station Road, Gomshall GU5 9LF - Noted	Clerk
19/225	Exclusion the Public and Press (Local Government Act 1972 ss. 100A (2)) – Excluded the public and press for the following item of business because of the confidential nature of the business to be transacted.	
19/226	Peaslake Farm – Noted exchange and Received contract.	RD/Clerk
19/227	Meeting Formally closed by Chairman	