



## SHERE PARISH COUNCIL

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Suzanne Hoyland  
Parish Clerk/Finance Officer  
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Tanyard Hall  
30 Station Road  
Gomshall  
Guildford,  
Surrey. GU5 9LF

**3<sup>rd</sup> June 2020**

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held **remotely via Zoom Tuesday 9<sup>th</sup> June 2020 at 7pm** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:

*Suzanne Hoyland*

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### COUNCIL MEETING 7.00PM TUESDAY 9<sup>th</sup> JUNE 2020

Held remotely using video conferencing facility ZOOM (Coronavirus Act 2020)

To join meeting click below:

<https://us02web.zoom.us/j/87500663650?pwd=ZlIVNDVXM2QyN3BRcnJoSE1xQVJtUT09>

Meeting ID: 875 0066 3650

Password: 888133

### AGENDA

Any members of the public who would like to attend the meeting to observe or would like to address the council during the short adjournment, please email [clerk@shereparishcouncil.gov.uk](mailto:clerk@shereparishcouncil.gov.uk) by 4pm on Monday 8<sup>th</sup> June 2020 (clearly indicating the item on which to address the council about, if any)

Ref:	Item:
20/38	<b>To accept apologies</b> and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
20/39	<b>Approval of the Minutes of the Council meeting held on the 6<sup>th</sup> May 2020</b>
20/40	<b>Declaration of Disclosable Pecuniary Interests (DPIs)</b> Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
20/41	<b>Brief Report from Surrey County Councillor K Taylor</b> on matters from Surrey County Council affecting Shere Parish.
20/42	<b>Brief Report from Guildford Borough Councillors</b> on matters from Guildford Borough Council affecting Shere Parish.
20/43	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL</b>
	<b>BUSINESS TO BE TRANSACTED:</b>
20/44	<b>Finance matters</b> <ul style="list-style-type: none"> <li>Approval of income and expenditure for the months ended April and May 2020 (Appendixes 1 &amp; 2)</li> </ul>

	<ul style="list-style-type: none"> <li>To note bank reconciliations and statement balances for months ended April and May 2020 (Appendixes 3 &amp; 4)</li> <li>To note income and expenditure against budget and earmarked reserves to end of May 2020 (Appendix 5)</li> <li>To note VAT expenditure for April and May 2019 (Appendix 6)</li> </ul>
<b>20/45</b>	<p><b>Accounts for the year 2019/20</b></p> <p>a) Internal Audit carried out 26<sup>th</sup> May 2020. To receive and approve the Internal Auditors Report (Appendix 7)</p> <p>b) To receive and approve the annual accounts 2019/20 (Appendix 8)</p> <p>c) Annual Return, Annual Governance Statement 2019/20 (Section 1) – to approve and sign at the meeting (by the Chairman and Clerk)</p> <p>d) Annual Return, Accounting Statements 2019/20 (Section 2) – to approve and sign at the meeting (by the Chairman)</p> <p>e) To note the VAT return for months 7-12 (October 2019-March 2020) £6,160.68 received</p>
<b>20/46</b>	<p><b>Coronavirus pandemic:</b></p> <ul style="list-style-type: none"> <li>To receive and consider draft coronavirus risk assessment</li> <li>To consider taking donations of food from Tanyard Hall to a food bank</li> <li>To consider reopening public conveniences</li> <li>To receive report from meeting with Surrey County Council regarding businesses re-opening and social distancing in Shere</li> <li>To consider any other urgent coronavirus related issues</li> </ul>
<b>20/47</b>	<b>Shere Pool</b> – to consider revision of loan proposal from Shere Swimming Pool Club
<b>20/48</b>	<b>Little Goose Green Boundary</b> – to consider boundary with neighbouring property and moved ditch
<b>20/49</b>	<b>Holmbury St Mary pavilion</b> – to consider request for grant from Belmont School for repairs
<b>20/50</b>	<b>Church of St Mary the Virgin, Holmbury St Mary</b> – to consider a request for half the costs of churchyard maintenance for 2019 - £3,191.50 (Local Government Act 1972 s.214 (6))
<b>20/51</b>	<b>Thames Water</b> – to consider the issue of the recent disruption in the water supply in the parish
<b>20/52</b>	<b>Byways Working Group Meeting</b> – A short report from Councillor B Harrap
<b>20/53</b>	<b>Police Matters</b> - to consider any matters that need to be brought to the attention of the Police.
	<b>ITEMS TO NOTE:</b>
<b>20/54</b>	<b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the next agenda)
<b>20/55</b>	<b>Questions from Parish Councillors</b>
<b>20/56</b>	<b>Date of next meeting: Thursday 2<sup>nd</sup> July 2020 Via ZOOM</b>