



## **SHERE PARISH COUNCIL**

*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere  
and a large part of Abinger Hammer*

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30 Station Road  
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GU5 9LF

### **HUMAN RESOURCES COMMITTEE 8PM WEDNESDAY 24<sup>TH</sup> JUNE 2020**

Held remotely using video conferencing facility ZOOM (Coronavirus Act 2020)

To join meeting click below:

<https://us02web.zoom.us/j/82281686065?pwd=ZUpQS1RlZUIYZGV6Zzl6L3pLc1o3QT09>

Meeting ID: 822 8168 6065

Password: 843658

### **A G E N D A**

#### **Election of Chairman**

**To accept apologies** and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)

**Declaration of Disclosable Pecuniary Interests (DPIs)** Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

#### **SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL**

**Performance Management Scheme (SSALC)** – to consider recommending to Council adoption of the combined existing policies

**Pay Policy** – to review 2019 Salary Policy

**Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960)** – to consider excluding the public and press for the following items:

**Staff appraisals (NALC Annual Staff Appraisal Form)** – to receive and note

**Work from Home** – to review the working from home and to consider incorporating some aspect of working from home in the future for parish staff.

#### **Assistant to the Clerk:**

- To note end of probationary period
- To review salary, in accordance with contract and with reference to reviewed Pay Policy and the National Joint Council for Local Government Services (NJC) current pay scales
- To make salary recommendation to Council

**Drop-In Coordinator and Parish Assistant:**

- To review salary, in accordance with contract and with reference to reviewed Pay Policy and the National Joint Council for Local Government Services (NJC) current pay scales
- To make salary recommendation to Council

**Parish Clerk/RFO:**

- To note progress the one-year CiLCA Programme
- To review salary, in accordance with contract and with reference to reviewed Pay Policy and the National Joint Council for Local Government Services (NJC) current pay scales
- To make salary recommendation to Council

**Date of next meeting: June 2021 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF**