



*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

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Tanyard Hall
30 Station Road
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General Purposes Committee Meeting Tuesday 28th July 2020, 7.00pm

MINUTES

Present – Councillors R. Davey, C. Carlisle, P. Carter, G. Reffo, C. Brooke, A. Case & B. Andrews.
Clerk & RFO – S. Hoyland
Assistant to The Clerk – S. Robins

20/GP01	Appointment of Chairman – Councillor C. Carlisle appointed. Nominated by Councillor R. Davey. Seconded by Councillor P. Carter.
20/GP02	Appointment of Vice Chairman – Councillor R. Davey appointed. Nominated by Councillor P. Carter. Seconded by Councillor C. Carlisle.
20/GP03	Apologies – Councillors B. Grover, J. Hutton & R. Smith.
20/GP04	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). – Councillor C. Brooke declared a personal interest in item GP/13 Well Wall, Middle Street.
20/GP05	Approval of the Minutes of the General Purposes Committee held on Tuesday 28 th January 2020. – Approved as a Correct Record (to be Signed after Zoom Meeting).
20/GP06	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – None present.
20/GP07	Finance - to receive a report from the Clerk & Responsible Financial Officer. – A short address was given by the Clerk – Received.
20/GP08	Grant Aid – to consider applications for 2021-2022. – Grant Aid applications were discussed, final agreement to be ratified at September Council Meeting.
20/GP09	Insurance – to compare with asset register and consider making any amendments to insurance on upcoming renewal. – The Asset Register was compared with the Insurance Schedule. It was Agreed not to recommend to council reducing the insured amount for street furniture.
	Health and Safety:
20/GP10	Defibrillator Cabinet Batteries – to note that batteries for the alarms from all four defibrillators have been removed by members of the public. To consider whether Council wish to replace them, as the only purpose of the alarms is to alert those in close proximity that the box has been opened. – It was AGREED to remove all batteries on the cabinets.
20/GP11	PAT Testing – to note full testing has taken place on all devices at Tanyard Hall. – Noted.
	Land & Property Maintenance:
20/GP12	Land & Tree Inspections – to discuss matters arising. – It was AGREED that the Assistant to the Clerk would arrange for works to be carried out.
20/GP13	Well Wall, Middle Street – to consider actions to move forward – The following was Agreed: <ul style="list-style-type: none"> • to confirm use of materials on specification • Begin proceedings to take over title from adjoining property • To seek confirmation if Listed Building Consent was required • To obtain further quotes if possible
20/GP14	Goose Green Football Pitch – to consider to recommend to Council the suggestion by Albury Eagles of a cap of £800 per year when using the green for football. – AGREED.

20/GP15	Swimming Pool Field Path – to note the outcome of site meeting. – Noted. Councillor C. Brooke recommended contacting the Conservation Officer to discuss suitable materials for the path.
20/GP16	Oak Tree Fencing, Shere – To consider quote of £1,460 for 3' high palacade fencing. To note 'dead wooding' was completed on 16 th July, and decompaction of the soil will take place in the Autumn. – It was AGREED that The Assistant to the Clerk would obtain another quote for a 2' high fence.
20/GP17	Electric Charging Points – To consider information on funding available via On-street Residential Chargepoint Scheme (ORCS), and discuss conducting residential surveys to identify local interest. – It was AGREED that the Assistant to the Clerk would contact Guildford Borough Council for more guidance and obtain quotes.
20/GP18	Replacement Bollards for Goose Green – to consider quote of £1,330 to install new bollards to replace existing old ones at both Goose Greens. – AGREED to Recommend to Council.
20/GP19	New Memorial Bench for Goose Green – to consider request made by a local resident for a new memorial bench at Goose Green. – It was AGREED that a Memorial Bench Form would be produced for completion for those who would like a bench to be considered on council owned or leased land. A new memorial bench would be considered adjacent to the one in situ on Goose Green.
20/GP20	Tanyard Hall Car Park – To consider the installation of wider car parking bollards to prevent unauthorised parking. – It was AGREED that the Clerk would contact a solicitor for information on how to proceed further.
	Playground Matters:
20/GP21	Small Slide for Shere Play Area – to note that installation is planned for August 2020. – Noted.
20/GP22	RoSPA Inspections – To receive ROSPA reports and to consider any works. – High risk issues were actioned and noted. Consideration was given to replacing the agility trail in the Millennium playground, Gomshall. It was AGREED that the Clerk and Councillor C. Brooke would research a possible replacement.
	Local Highway Work & Highways Issues:
20/GP23	Surface Water Issues in Peaslake – To discuss the issue of surface water coming off The Hurtwood onto Walking Bottom, Coverwood, Peaslake Farm fields & the Duke of Kent School. – Councillor P. Carter gave a short address on various concerns of flooding problems in Peaslake. It was AGREED that the Assistant to the Clerk would continue to follow up with Thames Water on locating the grids on Pond Lane and ask G. Rapley to clear any overgrowth or minor blockages that could increase flooding risks. It was further AGREED that Councillors P. Carter & G. Reffo would make a specification outlining all the problem areas in the village, to present to Surrey County Council.
20/GP24	Cemetery Path, Peaslake – to consider arrangements for removing mud that collects at the bottom of the hill. – Councillor G. Reffo mentioned that Friends of the Hurtwood had previously agreed to clear the area after storms. It was AGREED that the Assistant to the Clerk would request for a quote for further consideration.
20/GP25	Mackies Hill Resurfacing, Peaslake – to consider a site meeting with Surrey County Council Highways team. – AGREED.
20/GP26	Footpath from Farney Lane to Torrells, Peaslake – to note an update. – Noted.
20/GP27	Deep Gullies by Walking Bottom Car Park – to note an update. – Noted that it had been Reported to Surrey County Council.
	Other:
20/GP28	Plaws Hill Footpath 'No Cycling' Signs – To consider quote received from Guildford Signs for 2x 300mm x 200mm 'Shere Parish Council' Foamex signs, at £70.00 + VAT , to read ' No Cycling Pedestrian Right of Way Only '. – It was AGREED that The Assistant to the Clerk would ask for a further quotation to include the Shere Parish Council logo. It was further AGREED to contact the Rights of Way team at Surrey County Council for permission to display the signs including the wording, 'By Order of Shere Parish Council'.
20/GP29	Silt Trap, Peaslake – to note update. – To note that there is no update from the Flood Risk & Network Resilience Project Manager at Surrey County Council and that SCC would be chased.

20/GP30	Walking Bottom Church Bank – to consider to recommend to Council funding installation of a hand rail along church path, to prevent cyclists riding down the bank from The Hurtwood. – It was AGREED that The Assistant to the Clerk would contact the church, to see if they would consider covering the cost for installing the fence/hand rail.
20/GP31	Walking Bottom Eroding Banks – to consider to recommend to Council the installation of wooden bollards with reflectors along each of the three problem areas, to prevent cyclists mounting the bank. Permission has already been obtained from the landowner. Quote £320 to install 16x 4” x 4” wooden bollards and concrete in. – AGREED.
20/GP32	Visitor Parking – Peaslake – to discuss ongoing issues with visitor parking. – It was AGREED that a quote would be obtained for signs to display at each car park to include maps of the area and other nearby car parks. It was further AGREED that The Assistant to the Clerk would contact Friends of The Hurtwood for permission to display the signs in Walking Bottom car park, and for the Clerk, the Assistant to the Clerk and Councillors G. Reffo and P. Carter, to arrange a site meeting to discuss further.
20/GP33	Clerk’s Report (for noting, delegation to the Clerk or inclusion on the agenda) – None.
20/GP34	Questions from Parish Councillors – None.
20/GP35	Date of Next Meeting – Wednesday 21 st October 2020, 7pm Tanyard Hall,30 Station Road, Gomshall GU5 9LF.