



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

Suzanne Hoyland
Parish Clerk/Finance Officer
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Tanyard Hall
30 Station Road
Gomshall
Guildford,
Surrey. GU5 9LF

30th September 2020

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held **remotely via Zoom Tuesday 6th October 2020 at 7pm** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:
Suzanne Hoyland
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COUNCIL MEETING 7.00PM TUESDAY 6TH OCTOBER 2020

Held remotely using video conferencing facility ZOOM (Coronavirus Act 2020)
To join meeting click below:

<https://us02web.zoom.us/j/89800114172?pwd=anZlNWlBMZEw1NOJwTURteWpvM3N5Zz09>

Meeting ID: 898 0011 4172
Password: 893853

AGENDA

Any members of the public who would like to attend the meeting to observe or would like to address the council during the short adjournment, please email clerk@shereparishcouncil.gov.uk by 4pm on 6th October 2020 (clearly indicating the item on which to address the council about, if any)

Ref:	Item:
20/102	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
20/103	Approval of the Minutes of the Council meeting held on the 8 th September 2020
20/104	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
20/105	Brief Report from Surrey County Council (SCC) Councillor K Taylor on matters from Surrey County Council affecting Shere Parish.
20/106	Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish.
20/107	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL
	BUSINESS TO BE TRANSACTED:
20/108	Shere Residents Parking Scheme – to receive feedback on informal letter consultation and to consider supporting and approaching GBC for a scheme
20/109	Coronavirus pandemic

	<ul style="list-style-type: none"> to consider resuming in person council meetings to consider cleaning schedule of the Old Fire Station toilets to consider any other urgent coronavirus related issues
20/110	Old Fire Station Toilets – to consider opening arrangements
20/111	Annual Accounts 2019/20 – to review and accept the signed 2019/20 Annual Governance and Accountability Return (including report and certificate) and Completion of audit notification from the external auditor, if received by meeting
20/112	<p>Finance matters</p> <ul style="list-style-type: none"> Approval of income and expenditure for the month ended September 2020 (Appendix 1) To note bank reconciliations and statement balances for the month ended September 2020 (Appendix 2) To note income and expenditure against budget and earmarked reserves to end of September 2020 (Appendix 3) To note VAT expenditure for September 2020 (Appendix 4) and to consider a reclaim for months April to September 2020 Tree works, Shere – to ratify the following payments and to note and approve use of earmarked reserves and general reserves for these and future tree works, as the tree works budget has been exceeded: <ol style="list-style-type: none"> Surrey and Hants Tree Company Limited £1,100 for clearing the fallen willow of tree and Picus tests (Open Spaces Act 1906, ss.9 and 10) Graham Rapley £1,750 for willow tree works as schedule agreed on 8th September 2020 item 20/92 (Open Spaces Act 1906, ss.9 and 10) Gifford Tree Service £350.00 for oak tree, Shere - Picus test (Open Spaces Act 1906, ss.9 and 10)
20/113	Website Accessibility – To note new regulations and website statement and to consider future works
20/114	Undergrounding of High-Power Lines in Holmbury St Mary – to consider wayleave with UK Power Networks
20/115	Surface Water, Peaslake – to consider received responses and quotes for an independent hydrology/hydro-geology report
20/116	Swimming Pool Path – to consider quotes for repair work, with reference to budget
20/117	Replacement Swing Frame, Shere Play Area – to consider quotes for replacement, with reference to budget
20/118	Shere School Nursery – to consider request to appoint a custodian
20/119	Surrey Hills Byways Working Group Meeting – to receive a short report from attendee Councillor B Harrap
20/120	Surrey County Council Community Project Fund - https://surreycpfcodesign.commonplace.is/ To consider any comments on elements of the grant process and key criteria
20/121	Pavement Parking, options for change – to consider responding to consultation
20/122	Police Matters - to consider any matters that need to be brought to the attention of the Police.
	ITEMS TO NOTE:
20/123	Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)
20/124	Questions from Parish Councillors
20/125	Date of next meeting: Tuesday 10th November 2020 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF or via ZOOM – confirmation on website, parish magazine, Facebook etc. closer to the date
20/126	Exclusion of the Public and Press (Public Bodies (Admission to meetings) Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.
20/127	Peaslake Farm Fields – to consider proposal for lease