



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

Suzanne Hoyland
Parish Clerk/Finance Officer
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Tanyard Hall
30 Station Road
Gomshall
Guildford,
Surrey. GU5 9LF

6th January 2021

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council meeting to be held **remotely via Zoom Tuesday 12th January 2021 at 7pm** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:
Suzanne Hoyland
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COUNCIL MEETING 7.00PM TUESDAY 12TH JANUARY 2021

Held remotely using video conferencing facility ZOOM (Coronavirus Act 2020)
To join meeting click below:

<https://us02web.zoom.us/j/86913689656?pwd=N2tmbVNnRU90bStrejU4ajlTQ1YvUT09>

Meeting ID: 869 1368 9656
Password: 502955

AGENDA

Any members of the public who would like to attend the meeting to observe or would like to address the council during the short adjournment, please email clerk@shereparishcouncil.gov.uk by 3pm on 12th January 2021 (clearly indicating the item on which to address the council about, if any)

Ref:	Item:
20/151	To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
20/152	Approval of the Minutes of the Council meeting held on the 10th November 2020
20/153	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
20/154	Brief Report from Surrey County Council (SCC) Councillor K Taylor on matters from Surrey County Council affecting Shere Parish.
20/155	Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish.
20/156	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL
	BUSINESS TO BE TRANSACTED:
20/157	Coronavirus pandemic <ul style="list-style-type: none"> • to note continuation of the use of zoom for council meetings • to note hire of the social distancing barriers in Shere from 27.11.2020 until 10.4.2021 is £161 • to consider the concerns of local businesses providing takeaway services • to consider any other urgent coronavirus related issues

20/158	Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Control – to review and re-adopt (Appendix 1)
20/159	Finance matters <ul style="list-style-type: none"> • Approval of income and expenditure for the months ended November and December 2020 (Appendix 2) • To note bank reconciliations and statement balances for the months ended November and December 2020 (Appendix 3) • To note income and expenditure against budget and earmarked reserves to end of December 2020 (Appendix 4) • To note VAT expenditure for November and December 2020 (Appendix 5) • To note that the clerk has issued the Precept for 2021/22 of £140,240 (as agreed at Full Council item 20/138), taking into account the notification of the Band D equivalent figures from Guildford Borough Council and to note that GBC required a full breakdown of the precept • Grant Aid – to note agreed funding for projects by GBC in 2021/22 • To ratify Graham Rapley £1,225.00 ex VAT for oak tree fencing due to being let down by selected contractor
20/160	Parish of Shere, Churchyard maintenance – to consider request for half the total costs of maintenance for Shere & Peaslake churchyards 2020 - £2,354.33 (Local Government Act 1972, s. 215)
20/161	Shere Car Park Extension – to consider continued use of the extension for residents and sports club members only
20/162	Goose Green – to consider revised proposal from Albury Eagles for use of the recreation field
20/163	Water Catchment feature, Peaslake – to consider investigating further the suggestion by SCC Flood Risk and Network Resilience Officer for a feature to hold water on Peaslake Farm fields and slow the flow of water
20/164	Shere Cinema – to consider request for a loan of £1,300.00 to help with insurance and regular costs until they can fully reopen
20/165	Filming Policy – to review and consider re-adoption
20/166	Recording of Public Meetings Policy – to consider adoption
20/167	Child Protection and Vulnerable Persons Policy – to consider adoption
20/168	Police Matters - to consider any matters that need to be brought to the attention of the Police.
	ITEMS TO NOTE:
20/169	Clerk's Report (for noting, delegation to the Clerk or inclusion on the next agenda)
20/170	Questions from Parish Councillors
20/171	Date of next meeting: 7pm Tuesday 9th February 2021 via ZOOM
20/172	Exclusion of the Public and Press (Public Bodies (Admission to meetings) Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.
20/173	Drop-in Coordinator and Administrative Assistant – to ratify the appointment, as per attached confidential appendix (Appendix 6)