

Shere Parish Council



24th June 2021

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council meeting** to be **7.30pm Thursday 1st July 2021 at Peaslake Village Hall, Walking Bottom, Peaslake GU5 9RR** for the purpose of transacting the business specified on the agenda below. Please be aware that face masks will have to be worn throughout the meeting and social distancing maintained.

DocuSigned by:
Suzanne Hoyland
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Suzanne Hoyland
Clerk to the Parish Council

FULL COUNCIL AGENDA 1st JULY 2021

- 21.46 **To accept apologies** and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
- 21.47 **Approval of the Minutes** of the Council meeting held on [8th June 2021](#)
- 21.48 **Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors** on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 21.49 **Brief Report from Surrey County Council (SCC) Councillor** on matters from Surrey County Council affecting Shere Parish.
- 21.50 **Brief Report from Guildford Borough Council (GBC) Councillors** on matters from Guildford Borough Council affecting Shere Parish.
- 21.51 **Questions or requests from members of the public to the Council** in relation to the business on the agenda or future items for discussion.
- 21.52 **Breaks for long meetings** – to consider suggestion from Councillor for regular 2/3 - minute breaks (every hour) for health and safety.
- 21.53 **Coronavirus pandemic** - to consider any urgent coronavirus related issues
- 21.54 **Finance matters**
- a) Approval of **income and expenditure** for the month ended June 2021 (Appendix 1)
 - b) To note bank reconciliations and statement balances for month ended June 2021 (Appendix 2)
 - c) To note **income and expenditure against budget** and **earmarked reserves** to end of June 2021 (Appendix 3)
 - d) To note **VAT expenditure for June 2021** (Appendix 4)
 - e) To ratify the Careprint Invoice of £1874.84 ex VAT for the Annual Report (Local Government Act 1972 s 142) noting that no other quotes were obtained as the postage cost of £864.12 is a fixed cost.

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- 21.55 **Finance Committee Meeting, 14th June 2021** – [to receive and approve minutes](#) (Appendix 5)
- 21.56 **Peaslake Farm Steering Committee, 14th June 2021** – to [receive and approve minutes](#) (Appendix 6) and to consider the following recommendations:
- a) To receive outline of communication with GBC from Greenoak Housing Association and consider escalating/formal complaint over the lack of planning decision, for the Peaslake Farm Development
 - b) To adopt four priorities (as outlined in the attached minutes) when considering the future of Peaslake Farm Fields (in order of importance)
 - c) Lease to T Metson for 25 years (as outlined in attached minutes, subject to discussion regarding the catering truck under permitted development)
 - d) T Metson to take the haylage this current year at no cost
- 21.57 **To consider the following items and agree resolutions where appropriate:**
- a) To consider proposal from SCC to extend the footpath out by 1m, outside Shere Delights, Shere, to improve safety for pedestrians and queue for shop. Cost £8,000 - £5,000 to be directed from Queen Street virtual path project (now fully funded by SCC) and an additional £3,000 from North Ward Funds (Highways Act 1980 ss 30, 72)
 - b) Remembrance Sunday, Peaslake Road Closure – to discuss
 - c) [IGas hydrogen generation systems, proposal for Albury](#) – to consideration reply to consultation
- 21.58 **Police Matters** - to consider any matters that need to be brought to the attention of the Police.
- 21.59 **Clerk's Report** (for noting, delegation to the Clerk or inclusion on the next agenda)
- 21.60 **Date of next meeting:** Annual Parish Meeting 8pm Thursday 26th August 2021 and next Full Council Meeting 7.30pm Thursday 2nd September 2021
- 21.61 **Exclusion of the Public and Press (Public Bodies (Admission to meetings) Act 1960)** – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.
- 21.62 **Drop-in Coordinator and Administrative Assistant** – to note appointment (Confidential appendix 7)
- 21.63 **Human Resources Committee Meeting, 14th June 2021** – to receive and approve minutes and to consider the following recommendations:
- a) [Equal Opportunity's Statement](#) – to adopt
 - b) Staff Salaries (Confidential Appendix 8)