

Shere Parish Council



HUMAN RESOURCES COMMITTEE - 14TH JUNE 2021

MINUTES

Present: Councillors R Davey, G Reffo, B Harrap, C Carlisle and B Andrews. Clerk & RFO S Hoyland

Election of Chairman - R Davey Elected (proposed by G Reffo, Seconded by C Carlisle)

To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
– None

Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – None

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL – No Public present

[Equal Opportunity's Statement](#) – Recommended to Full Council to adopt

[Pay Policy](#) – to review and consider recommending to council re-adoption – postponed, to be reviewed at September Full Council

Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960) – exclude the public and press for the following items – No members of the public were present

Staff appraisals (NALC Annual Staff Appraisal Form) – Received, Reviewed and Noted

Assistant to the Clerk:

- Reviewed salary, in accordance with contract and with reference to reviewed Pay Policy and the [National Joint Council for Local Government Services \(NJC\) pay scales](#) (April 2020-March 2021 current year not yet agreed) and note from Anne Bott Chief Executive, Surrey ALC

Drop-In Coordinator and Administrative Assistant:

- To approve appointment following interviews – Decision postponed and to be Ratified by Full Council

Parish Clerk/RFO:

- Reviewed salary, in accordance with contract and with reference to reviewed Pay Policy and the [National Joint Council for Local Government Services \(NJC\) pay scales](#) (April 2020-March 2021 current year not yet agreed) and note from Anne Bott Chief Executive, Surrey ALC

Date of next meeting: June 2022 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF