

Shere Parish Council



HUMAN RESOURCES COMMITTEE

7.30pm Monday 14th June 2021 - Tanyard Hall 30 Station Road, Gomshall GU5 9LF

A G E N D A

Election of Chairman

To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)

Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL

[Equal Opportunity's Statement](#) – to consider recommending to council to adopt

[Pay Policy](#) – to review and consider recommending to council re-adoption

Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960) – to consider excluding the public and press for the following items:

Staff appraisals (NALC Annual Staff Appraisal Form) – to receive (and comment if appropriate)

Assistant to the Clerk:

- To review salary, in accordance with contract and with reference to reviewed Pay Policy and the [National Joint Council for Local Government Services \(NJC\) pay scales](#) (April 2020-March 2021 current year not yet agreed) and note from Anne Bott Chief Executive, Surrey ALC
- To make salary recommendation to Council

Drop-In Coordinator and Administrative Assistant:

- To approve appointment following interviews

Parish Clerk/RFO:

- To review salary, in accordance with contract and with reference to reviewed Pay Policy and the [National Joint Council for Local Government Services \(NJC\) pay scales](#) (April 2020-March 2021 current year not yet agreed) and note from Anne Bott Chief Executive, Surrey ALC
- To make salary recommendation to Council

Date of next meeting: June 2022 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF