



Shere Parish Council
*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

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Tanyard Hall
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**General Purposes Committee Meeting
Tanyard Hall - Thursday 29th July 2021, 6.30pm**

MINUTES

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- 21/GP01** Appointment of Chairman – Councillor C. Carlisle was nominated by Councillor B. Grover and was seconded by Councillor C. Brooke.
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- 21/GP02** Appointment of Vice Chairman – Councillor R. Smith was nominated by Councillor B. Grover and was seconded by Councillor C. Brooke.
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- 21/GP03** Present – Councillors C. Carlisle, C. Brooke, B. Grover, R. Smith, R. Davey & G. Reffo
Clerk & RFO – S. Hoyland
Assistant Clerk – S. Robins
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- 21/GP04** Apologies – Councillors B. Andrews & P. Carter.
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- 21/GP05** Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). - None.
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- 21/GP06** Approval of the Minutes of the General Purposes Committee held on Thursday 29th April 2021. - Approved and signed as a correct record.
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- 21/GP07** **SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – None present.**
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- 21/GP08** Finance - to receive a report from the Clerk & Responsible Financial Officer.
A short report was given by the Clerk & RFO. The following was reported:
- The Parish Council will receive the public toilet grant from Guildford Borough Council (GBC) for this financial year but it was due for review later this year. The Clerk had expressed the council's concerns to GBC over potentially not receiving the grant and the impact on services. GBC was also asked to include the Parish Council in any review carried out.
 - It was Recommended to Council to use the Tanyard Hall earmarked reserves for future expenses as the budget had been exceeded on the shed, outdoor tables and chairs and the full structural survey (grant aid for the shed, tables and chairs would be received and go into other income). To be reviewed at the October finance meeting and to wire funds from another code if appropriate.
 - £5,852 had been paid for the new bins on the parish maintenance code but half was expected back in grant aid, to go to the other income code.
 - Slightly more than expected had been spent on the OFS toilets due to problems with the drains, a new hand drier, toilet repair and emergency lighting installed.
 - The Highways budget had been exceeded as all the Gomshall Lane works had gone through that code (£4,000 had come from earmarked reserves)
- The Clerk requested that the committee refers to the budget when agreeing works and costs and identify and record the relevant code.
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Health and Safety:

None.

Land & Property Maintenance:

- 21/GP09** **Paving for Tanyard Hall Garden** – to consider quotes for grant aid 22/23 for paving part of Tanyard Hall garden for event use.
- **It was AGREED to confirm the quote for paving without a step received from G. Rapley for £1,760 exc. VAT, for grant aid 22/23.**
- 21/GP10** **Tanyard Hall Pump Station** – to note latest service report, and to consider quotes for recommended replacement parts.
- **It was AGREED to recommend to Council the quote from Maclin Pumps for £1,890 exc. VAT, to come out of the Tanyard Hall EMR funds.**
- 21/GP11** **Tanyard Hall Structural Survey** – to discuss report and issues arising.
- **The following was AGREED:**
 - **The Assistant Clerk to send out a spreadsheet to the committee showing priority items listed from 1-5 (1 Highest Risk/5 Lowest Risk)**
 - **The Assistant Clerk to ask G. Rapley to quote for priority items marked '2' and review at the October GP meeting.**
 - **Councillors C. Brooke & B. Grover recommended that the gutters be cleared and safety tape put on the steps outside Tanyard Hall as soon as possible.**
- 21/GP12** **Notice Board, Crest Hill Bus Stop** – to consider request from a local resident to replace the notice board.
- **It was AGREED for the Assistant Clerk to send quotes to the committee for a covered outdoor notice board, to be funded by South West Ward EMR.**
- 21/GP13** **Land & Tree Inspections** – to note any areas requiring maintenance and any outstanding reports.
- **Gomshall – Councillor C. Brooke recommended moving the bench at the far end of the play to another area away from any overgrowth and for G. Rapley to check the condition of the bench.**
It was AGREED to confirm the quote from G. Rapley to replace the twenty-two wooden posts surrounding Goose Green car park for £730 exc. VAT.
It was further AGREED for the Assistant Clerk to get quotes for two 'caution' signs to be displayed by the steep drop onto Burrows Lane.
 - **Holmbury – It was AGREED for the Assistant Clerk to contact Friends of the Hurtwood to assess the condition of the trees in the Fir Pound.**
 - **The Assistant Clerk to request quotes from G. Rapley for all other Land and Tree works within the parish.**

Playground Matters:

- 21/GP14** **Pre-School Climbing Frame for Millennium Playground** – to consider quotes for grant aid 22/23 for installation of a small climbing frame suitable for pre-school children.
- **It was AGREED for the Assistant Clerk to obtain quotes for bases for HAGS and Creative Play equipment options and compare costs at the October GP meeting.**
 - **Councillor G. Reffo suggested arranging a separate meeting to discuss playground expenditure over the coming year, following the annual playground inspection taking place in August 2021.**

Local Highway Work & Highways Issues:

- 21/GP15** **Exposed Pipe on A25** – to discuss the current state of the path and response from the Surrey Highways team, that they will be unable to carry out repairs until the next financial year. To consider next steps.
- **It was AGREED for the Assistant Clerk to request Surrey County Council to clear the blocked drain running underneath the road to avoid further flooding, and to ask G. Rapley to clear mud/debris off the pavement.**
 - **It was further AGREED for the Assistant Clerk to write a letter to the Surrey Highways team to request that they make the repairs a higher priority due to safety of the public, as the pavement is in an unacceptable condition.**

Other:	
21/GP16	<p>Memorial Benches – to consider quotes for grant aid 22/23 for replacement benches for Goose Green, Pitland Street & Peaslake Field.</p> <ul style="list-style-type: none"> • It was AGREED to confirm the quote from Woodcraft for £965.20 exc. VAT per bench, for grant aid 22/23.
21/GP17	<p>Resident’s Fence Replacement, Shere Car Park – to consider request from a neighbouring resident to replace the current fencing bordering their property and Shere car park.</p> <ul style="list-style-type: none"> • AGREED as per the proposal.
21/GP18	<p>Replacement Bins by Stream Bank, Lower Street – to note that the wooden bins are not at full capacity due to inserts being incorrectly sized. To consider suggestion from the street cleaning team at Guildford Borough Council to replace them with standard council bins allowing for full capacity.</p> <ul style="list-style-type: none"> • It was AGREED for the Assistant Clerk to carry out further research into obtaining larger inners for the bins.
21/GP19	<p>Millennium Trail ‘No Cycling’ Signs – to consider request from local resident to mount two larger signs on metal poles with secure clasps at entrance to the trail from Park Road, Shere.</p> <ul style="list-style-type: none"> • It was AGREED for the Assistant Clerk to obtain permission from the landowner, and to check and send a photo of the location of the current poles in place in Peaslake.
21/GP20	<p>Gomshall ‘Motorcyclist’ Signs – to discuss alternative areas for erecting the signs as the Surrey Highways team have confirmed they may only be displayed on private land.</p> <p>The following areas were suggested:</p> <ul style="list-style-type: none"> • Railings bordering the farm next to Colekitchen Lane, Gomshall – requesting permission from owner. • Between our boundary wall and Tanyard Hall, along Station Road pavement – to be erected on tall pole. • On the bridge next to Gomshall Station, Station Road – requesting permission from Network Rail.
21/GP21	<p>Clerk’s Report (for noting, delegation to the Clerk or inclusion on the agenda).</p> <ul style="list-style-type: none"> • None.
21/GP22	<p>Questions from Parish Councillors</p> <ul style="list-style-type: none"> • Councillor R. Davey asked if future sporting and community events concerning the parish, could be displayed on our website. • Councillor C. Brooke expressed concern over Ragwort growing in parish verges. • Councillor R. Smith mentioned the issue of hedge overgrowth onto various pavements in Holmbury St. Mary.
21/GP23	<p>Date of Next Meeting – Thursday 21st October 2021, 7pm Tanyard Hall, 30 Station Road, Gomshall GU5 9LF.</p>