

Shere Parish Council



29th September 2021

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council meeting** to be held **7.30pm Tuesday 5th October 2021 at Holmbury St Mary Village Hall Felday Glade, Holmbury St Mary RH5 6PG** for the purpose of transacting the business specified on the agenda below.

Please sanitise your hands when entering the hall and wear a face mask while moving around the building. Social distancing is encouraged.

DocuSigned by:

Suzanne Hoyland

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Suzanne Hoyland

Clerk to the Parish Council

**FULL COUNCIL AGENDA
Tuesday 5th October 2021**

- 21.82 **To accept apologies** and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
- 21.83 **Approval of the Minutes** of the Council meeting held on [2nd September 2021](#)
- 21.84 **Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors** on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 21.85 **Brief Report from Surrey County Council (SCC) Councillor** on matters from Surrey County Council affecting Shere Parish
- 21.86 **Brief Report from Guildford Borough Council (GBC) Councillors** on matters from Guildford Borough Council affecting Shere Parish
- 21.87 **Questions or requests from members of the public to the Council** in relation to the business on the agenda or future items for discussion
- 21.88 [Interim Internal Audit Report 2021/2022](#) – to receive report (Appendix 1) of the interim audit conducted remotely during September 2021
- 21.89 **Finance matters**
- a) Approval of income and expenditure for the month ended September 2021 (Appendix 2)
 - b) To note bank reconciliations and statement balances for month ended September 2021 (Appendix 3)
 - c) To note income and expenditure against budget and earmarked reserves to end of September 2021 (Appendix 4)
 - d) To note VAT expenditure for September 2021 (Appendix 5)

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21.90 To consider the following items and agree resolutions where appropriate:

- a) The Square, Shere to consider asking SCC to consider the process to permanently close the road '[Stopping Up](#)', where the social distancing barriers had been placed – to form a pedestrian area
- b) To consider request to use an [All-Terrain Vehicle \(ATV\) on Parish Council land](#) in an emergency to access casualties, by Philip Morris a registered volunteer CFR (Community First Responder) and co-volunteer Matthew Atkinson
- c) Shere Car Park:
 1. to note receipt of emergency grant aid from GBC and feedback on quotes and specification from GBC.
 2. to consider appointing contractor to resurface the complete driving area and to agree the breakdown of the funds required from the budget and reserves (Road Traffic Regulations Act 1984 ss 57, 63)
- d) [Calendar of meetings January – end April 2022](#) – to consider the revised Parish Council's proposed meetings calendar until end of current Council year. To note that the next calendar of meetings will go from May 2022 to April 2023.
- e) [Street Party Shere grant application](#) – to consider grant request [for road closure in October](#)
- f) Shere Well – to note the transfer of title is progressing and to consider timings and quote for well repairs including, if necessary, to suspend financial regulations.

21.91 **Police Matters** - to consider any matters that need to be brought to the attention of the Police.

21.92 **Clerk's Report** (for noting, delegation to the Clerk or inclusion on the next agenda)

21.93 **Date of next meeting:** Tuesday 9th November 2021 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF