

## SHERE PARISH COUNCIL



### FINANCE COMMITTEE MEETING MINUTES

**Wednesday 27<sup>th</sup> October 2021 - Tanyard Hall 30 Station Road, Gomshall GU5 9LF**

**Present** – Councillors R Davey, C Carlisle, B Andrews, R Smith, M Keeble and J Cross.  
Clerk & RFO S Hoyland

**To accept apologies** and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)  
– Councillor C Brooke

**Declarations of Disclosable Interests** regarding any of the items on the agenda (Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)). Councillor C Carlisle declared an interest in item **Financial Year 2021/22 (current)** (c) To review bank accounts and to consider holding more funds in Boom Credit Union

**Minutes of previous meeting** (Local Government Act 1972, Sch 12, para 41(1)) – **Noted** the [minutes of the meeting on 14<sup>th</sup> June 2021](#) (approved at the full council meeting on the 1<sup>st</sup> July 2021 item 21/55). **Councillor J Cross** reported that Shere Swimming Pool Club had secured new insurance for the pool, plant room and changing rooms in addition to the public liability insurance from 1<sup>st</sup> October 2021

**Short adjournment for the public to address the Council regarding any matter on the agenda – no public present**

**To consider Councillor M Keeble as an authorised signatory on bank accounts – Agreed and Recommended to Council to add Councillors M Keeble and R Smith as signatories**

**Review of list Standing Orders and Direct Debits – Reviewed and Agreed.** It was reported by the Clerk that Docusign would be replaced by Adobe Editing next year.

**[Rialtas three-year contract loyalty scheme](#) – to consider joining – Agreed and Recommended to Council**

#### **Financial Year 2021/22 (current)**

- a) **Received** an up-to-date report on expenditure in comparison with budget
- b) **Considered** current general and earmarked reserves
- c) **Reviewed** bank accounts and to consider holding more funds in Boom Credit Union – **Agreed and Recommended to Council** to move £10,000 from Unity Bank to Boom Credit Union, pending confirmation that the money held in Boom CU is instant access.
- d) **Considered** any further expenditure for the year 2021/22 – The following was **Reported**:
  - the bill for the recent North Ward Election was expected shortly from Guildford Borough Council and amounted to £4,419.62. The committee requested a breakdown of the cost
  - Shere Swimming Pool Club were relying on the loan offered in the last financial year by the parish council for works commencing shortly – It was **Agreed Not to Recommend to Council** the £20,000 loan to Shere Swimming Pool Club in this financial year, due to more urgent demands elsewhere. The committee suggested that given the rising costs of materials and the likelihood that those costs would reduce in the future, it may be a good idea to defer the works till next year.

The committee also confirmed that any offer of a loan or grant expired in the same financial year and would have to be requested again if the loan was deferred. The Swimming Pool Club may approach the Council for a loan next year (after April 2022), which would be considered in that financial year. If the Swimming Pool Club decided to defer the work, the committee recommended carrying out a risk assessment on the changing rooms, to ensure safety for a further year.

**Budget Setting for the year 2022/23 – Agreed and Recommended to full Council** the proposed budget for 2022/23 (Appendix 1) and that the levels of Earmarked Reserves for the next financial year would be agreed in March 2022. The following suggestions were **Recommended to council**:

1. Formally thank Shere Village Hall for their support with the Drop-In Centre
2. Formally ask the cinema to support the Drop-In with regards to the film bank cost and refreshments
3. Approach the Henry Smith fund for support in providing a hot meal to attendees once a month
4. Approach NHS SURREY HEARTLANDS CCG to enquire about funding for the Drop-In Centre and the link with social prescribing for residents in need.

**Precept 2022/23 – Agreed and Recommended to full Council** on 9th November 2021 a precept of **£162,028** (Appendix 2). Representing (on a Band D property) a weekly increase of 21p and a total yearly cost increase from £71.13 to £82.18 (depending on the final tax base). The committee concurred that costs of supplying services (important to the community and previously provided by the Borough or County Council) were continually increasing.

**Revenue opportunities** – The committee recognised the need for exploring further revenue sources and it was **Noted** that a meeting regarding charging for the car park, had been scheduled.

**Date of next meeting** - June 2022 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF

Meeting Closed 9.20pm