

Shere Parish Council



27th January 2022

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council meeting** to be held **7.30pm Thursday 3rd February 2022 at Shere Village Hall, Gomshall Lane, Shere GU5 9HE** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:
Suzanne Hoyland
3DC4E0071BEF422...

Suzanne Hoyland
Clerk to the Parish Council

FULL COUNCIL AGENDA
Thursday 3rd February 2022

- 21.108 **To accept apologies** and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
- 21.109 **Approval of the Minutes** of the Council meeting held on [9th November 2021](#)
- 21.110 **Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors** on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 21.111 **Brief Report from Surrey County Council (SCC) Councillor** on matters from Surrey County Council affecting Shere Parish
- 21.112 **Brief Report from Guildford Borough Council (GBC) Councillors** on matters from Guildford Borough Council affecting Shere Parish
- 21.113 **Questions or requests from members of the public to the Council** in relation to the business on the agenda or future items for discussion
- 21.114 **Finance matters**
- a) Approval of income and expenditure for the months ended November, December 2021 and January 2022 (Appendix 1)
 - b) To note bank reconciliations and statement balances for months ended November, December 2021 and January 2022 (Appendix 2)
 - c) To note income and expenditure against budget and earmarked reserves to end of January 2022 (Appendix 3)
 - d) To note VAT expenditure for November, December 2021, and January 2022 (Appendix 4)
 - e) To consider use of Parish Maintenance EMR for maintenance costs until the end of financial year
 - f) To consider use of OFS EMR for Public Conveniences costs until the end of the financial year
 - g) To note that the clerk has issued the [Precept for 2022/23 of £162,028](#) (as agreed at Full Council item 21.101 (e), taking into account the notification of the Band D equivalent figures from [Guildford Borough Council](#))
 - h) [Grant Aid](#) – to note agreed funding for projects by GBC in 2022/23

Shere Parish Council

- i) To ratify the payment of [invoice for election costs](#) July 2021 of £4,419.62
- j) To review financing of the maintenance of Goose Green field with Albury Eagles and to agree payment in current financial year for 50% of grass cutting, as agreed February 2021 item 20.183 (c) to a maximum of £1,120 (Public Health Act 1987 s 164; Open Spaces Act 1906 ss 9&10)
- k) Parish of Shere, Churchyard maintenance – to consider request for half the total costs of maintenance for Shere & Peaslake churchyards 2021 - £3,288.32 (Local Government Act 1972, s. 215)

21.115 To consider the following items and agree resolutions where appropriate:

- a) Resignation of Councillor – to note the resignation of Brian Grover and to consider beginning the [co-option process](#) if no election has been called.
- b) Henry Smith Fund - to ratify the appointment of trustees, one for each of the three council wards:
 - 1. South West Ward Scilla Roe
 - 2. North ward James Hutton
 - 3. South East Ward Marilyn Fema
- c) Shere Village Hall to note plan for possible renovations
- d) Nominations for [Community Payback](#) – to consider any suitable projects, for nomination to the National Probation Service
- e) Surrey County Council Tree Strategy –
 - 1. to report acceptance of four trees to celebrate the Queen’s jubilee – The Queen’s Canopy and to agree a site for each tree in each village with either a [physical or virtual plaque](#)
 - 2. to consider any further planting in October – March 2023
- f) Her Majesty the Queen’s Platinum Jubilee:
 - 1. [To consider taking part in the Beacon lighting on 2nd June 2022](#)
 - 2. To receive letter from [Department for Levelling Up, Housing and Communities](#) – regarding involvement in the Jubilee
- g) [New electoral arrangements for Guildford Borough Council Draft Recommendations](#) – to note recommendations and no change to Tillingbourne Ward
- h) Peaslake Memorial Hall – to report lack of activity from GBC regarding the removal of the silt trap under the car park and distribution of Brent Shirley’s investigative report into the water drainage system, running from Laburnham Cottage to Pond Lane car park
- i) To consider any recommendations for a speaker at the Annual Parish Meeting in April (brought forward from May, replacing April Full Council)
- j) General Purposes Committee – to receive minutes from zoom and consider recommendations
- k) Management & Strategy Working Group – to receive minutes from zoom and consider any recommendations, including potentially proposals for next steps following the Public Consultation in Shere regarding Parking and The Square and next steps for Peaslake Farm Fields
- l) Peaslake Farm Development - [Planning S106 Agreement](#) – to ratify the agreement

21.116 Policies to Review and Re-adopt

- a) [Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Control](#)
- b) [Risk Management policy and Register](#)
- c) [Health and safety Policy](#)
- d) [A Boards Policy](#)
- e) [Freedom of Information Policy](#)
- f) [Freedom of Information Publication Scheme](#)

21.117 **Police Matters** - to consider any matters that need to be brought to the attention of the Police.

21.118 **Clerk’s Report** (for noting, delegation to the Clerk or inclusion on the next agenda)

21.119 **Date of next meeting:** Thursday 3rd March 2022 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF