



Shere Parish Council
*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere and
a large part of Abinger Hammer*

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Tanyard Hall
30 Station Road
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**General Purposes Committee Meeting
Tanyard Hall - Thursday 27th January 2022, 7.30pm**

MINUTES

21/GP47	Present – Councillors C. Carlisle, G. Reffo, P. Carter, M. Taylor-Cotter, C. Brooke, B. Andrews, B. Grover & R. Davey Clerk & RFO – S. Hoyland Assistant Clerk – S. Robins
21/GP48	Apologies – Councillor R. Smith
21/GP49	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – None.
21/GP50	Approval of the Minutes of the General Purposes Committee held on Thursday 21st October 2021 – Approved and signed as a correct record.
21/GP51	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – None present.
21/GP52	Finance - to receive a report from the Clerk & Responsible Financial Officer – <ul style="list-style-type: none">A short report was given by the Clerk.The committee expressed their disappointment on the removal of the grant from Guildford Borough Council for the Old Fire Station toilets and a brief discussion was held on how the parish council would cover the running costs.
	Health and Safety: None.
	Land & Property Maintenance:
21/GP53	Maintenance of Ditch by Scout Hut, Goose Green – to consider taking on responsibility of the ditch by the scout hut on Goose Green to ensure regular maintenance is carried out – <ul style="list-style-type: none">It was AGREED to recommend to council to monitor that the ditch is fully cleared twice a year by the scout group as per the recommendation, and for the Assistant Clerk to ask G. Rapley to carry out monthly checks to include minor clearing.Councillor G. Reffo suggested adding the monthly check to the Grass Cutting and Parish Maintenance tender schedule.
21/GP54	Tenders for Maintenance Contracts 2022-2025 – to review and recommend to council, all tenders to be advertised: <ul style="list-style-type: none">The following was AGREED and recommended to council:To add a paragraph to each tender on adhering to our Safeguarding and Anti-Slavery policies.

	<ul style="list-style-type: none"> • <u>Grass Cutting</u> – To remove areas of land we don't own according to our asset register and ask Surrey County Council to take over responsibility or to charge them a maintenance cost. • <u>Old Fire Station Cleaning</u> – It was AGREED to ask the neighbouring businesses if they would agree to open the toilets daily. • <u>Parish Maintenance</u> – To add the regular drain clearance list to this schedule. • <u>Tanyard Hall Cleaning</u> – AGREED.
21/GP55	<p>Radnor Road Run Off – to consider quote from G. Rapley to dig a run off to control the flow of water into Peaslake.</p> <ul style="list-style-type: none"> • It was AGREED and recommended to council £650 exc. VAT (Highways Act 1980 s 96), and to go ahead with the work after writing to the landowner to request permission. It was further AGREED to ask if Friends of the Hurtwood would contribute to the cost.
21/GP56	<p>CCTV System Upgrade – to consider the quote and discuss upgrading our CCTV cameras in the next financial year.</p> <ul style="list-style-type: none"> • It was AGREED to defer this item to a future meeting when considering re-surfacing works and charging for the car park.
21/GP57	<p>Tanyard Hall Intercom System - to discuss the example of a replacement intercom system for Tanyard Hall, to be considered in the next financial year.</p> <ul style="list-style-type: none"> • It was AGREED to purchase in the next financial year. The Assistant Clerk is to query service rate with Spy Alarms.
Playground Matters:	
21/GP58	<p>Various Playground Repairs – to consider quote from G. Rapley on repairs to various items in the playgrounds, and to consider quote from Wicksteed for a replacement rope bridge in the Millennium playground.</p> <ul style="list-style-type: none"> • AGREED and recommended to council £975 exc. VAT (Public Health Act 1875 s 164; Local Govt Act 1972 Sched 14 para 27; Public Health Acts: Amendment Act 1890 s 44; Open Spaces Act 1906 s 9 & 10), for various playground repairs to come out of EMR Play Area Sinking Fund. • It was AGREED for the Assistant Clerk to ask G. Rapley if slat can be removed and other slats adjusted. If it is not possible, it was AGREED and recommended to council for the bridge to be replaced as per the quote from Wicksteed for £722.75 exc. VAT (Public Health Act 1875 s 164; Local Govt Act 1972 Sched 14 para 27; Public Health Acts: Amendment Act 1890 s 44; Open Spaces Act 1906 s 9 & 10), to come out of EMR Play Area Sinking Fund.
21/GP59	<p>Peaslake Play Tower – to discuss and recommend to council all play tower options and agree on a suitable replacement.</p> <ul style="list-style-type: none"> • It was AGREED for the Assistant Clerk to ask G. Rapley to assess how long current repairs will last. • The Assistant Clerk is to liaise with G. Reffo on contacting Peaslake School for their recommendation on what play equipment would be preferred.
Local Highway Work & Highways Issues:	
21/GP60	<p>A25 Exposed Pipe – to note an update.</p> <ul style="list-style-type: none"> • It was AGREED for the Assistant Clerk to liaise with Councillor C. Brooke on writing a strongly worded email to Surrey County Council. • Councillor G. Reffo suggested raising the issue with the Surrey County Councillor at the next council meeting.
21/GP61	<p>VAS locations – to agree where next to relocate the VAS.</p> <ul style="list-style-type: none"> • It was AGREED to relocate one VAS to Shere, and the other to Holmbury. • The Assistant Clerk is to contact Peter Harriss as the borrowed VAS is not working. • Councillor R. Davey suggested paying someone to take on the role of managing the VAS systems. The Assistant Clerk is to make enquiries on who manages VASs in other parish councils.

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- It was **AGREED** to consider purchasing another VAS so one can be displayed permanently in the most problematic areas, to be added to the April GP agenda.

Other:

21/GP62

Clerk's Report (for noting, delegation to the Clerk or inclusion on the agenda) –
None.

21/GP63

Questions from Parish Councillors

- A discussion was held on the recent traffic calming proposal received from the Surrey Highways team. The Assistant Clerk was requested to send the original 2018 plans, the 2022 proposal and the 2018 council minutes relating to the scheme, to South East Ward councillors.

21/GP64

Date of Next Meeting – Thursday 28th April 2022, 7.30pm Tanyard Hall, 30 Station Road, Gomshall GU5 9LF – **AGREED.**
