



SHERE PARISH COUNCIL

*Serving the villages of Gomshall,
Holmbury St. Mary, Peaslake, Shere
and a large part of Abinger Hammer*

Tanyard Hall
30 Station Road
Gomshall
Guildford
Surrey
GU5 9LF

21st February 2022

Tender – Grass Cutting and Parish Maintenance Contract (larger projects)

Shere Parish Council has a duty to seek tenders once every three years for work carried out on a regular basis in the Parish. Anyone willing to quote for the following contract should submit a quotation to the Parish Council at the above address ensuring that the conditions stated in paragraph three of this document are adhered to.

All applicants must be able to produce public liability insurance documentation for the sum of £10 million pounds and also agree to undertake all work in accordance with Shere Parish Council's Health and Safety policy (a copy of which will be issued upon acceptance of tender or upon request). Submission of a risk assessment will also be necessary prior to commencement of the contract.

The applicant must comply with any obligations placed upon them by The Modern-Day Slavery Act 2015 and adhere to the Shere Parish Council Safeguarding Policy 2021.

Closing date for this tender is 12 Noon on 18th April 2022. These must be sent to the above address in a sealed envelope with the words 'Grass cutting and Parish Maintenance (larger projects) Tender' printed in the top left-hand corner of the envelope. The names and addresses of two referees should also be submitted with the quotation unless the tenderer has previously undertaken work for Shere Parish Council. However, please note the following which is an extract from the Parish Council's standing orders:

- Canvassing councillors or the members of a committee or sub-committee, directly or indirectly, for appointment to or by the Council shall disqualify the candidate from such an appointment.
- A councillor or a member of a committee or sub-committee shall not attempt to persuade the Council to vote in a person for appointment to or by the Council or to persuade the Council to vote in favour of a person for such appointment or for promotion; but, nevertheless, any such person may give a written testimonial of a candidate's ability, experience or character for submission to the Council with an application for appointment.

- This standing order shall apply to tenders as if the person making the tender were a candidate for an appointment.

Schedule of work - Fortnightly

Note: please detail out the cost per cut for each individual area

Grass Cutting **fortnightly** during the growing season from Mid-March. All areas should be inspected fortnightly and if cutting is not required and would cause damage to the grass due to the weather, please inform the Parish office. **Certain areas within the parish should be treated more sensitively than others (highlighted in red) with particular attention to ensure the cut is even and the area left neat and tidy.**

Shere

- Field adjacent to Shere Swimming Pool (off Gomshall Lane)
- Shere Recreation Ground (behind Shere Village Hall) – small area from just in front of the seats back to hard standing boundary with car park. Also, **children's play area** and area of grass between side of play area and car park.
- **Triangle of land in the Square, Shere (around the oak tree in the centre of the village).**
- **Surround of the War Memorial outside the church – cuttings to be removed.**
- **Bank of the stream in Lower Street.**
- **Grass in front of the Pound – Middle Street.**

Abinger Hammer

- Grass surround to the Sewage Recorder, Dorking Road, Abinger Hammer.

Gomshall

- **Tanyard Hall, 30 Station Road, Gomshall – garden area at the side – cuttings to be removed.**
- **Play Area on the large field at Goose Green.**
- **Playing field at Tower Hill Rise (off Tower Hill).**
- **Play Area at Tower Hill Rise.**
- **Small grassed area at the end of the Compasses Inn car park on Station Road.**

Holmbury St. Mary

- **Grassed area around and including the village pump, Horsham Road (opposite Lades Court). Cuttings to be removed.**
- **Grassed area opposite the garage stretching from opposite the Hollybush south to the junction with Pasturewood Road up to Belmont School. (Clear and cut not less than 3 times during the growing season in April, July and September). Cut vegetation to edge/rim of ditch.**
- **Village Green (at the front of the Royal Oak public house). Cuttings to be removed.**
- **Triangle of grass around the seat opposite the side of the Hollybush Club, Horsham Road and grass strip as far as the garage and on as far as the junction with Pitland Street.**
- **Field adjacent to Felbury House on the Horsham Road including the **play area.****

Note: Please also provide a separate price for Holmbury St Mary, minus cutting of the Village Green.

Peaslake

- Village Green along Ewhurst Road near the property Wayside and up to Peaslake Farm.
- Around the bus shelter in the centre of the village.
- Around the “Acorn” sign in the centre of the village.
- Field adjacent to the school including the play area, off Colmans Hill, Mackies Hill (or accessed from path from Pursers Lane (nearly opposite junction with Burchetts Hollow).
- Small Island of grass at the junction of the Horsham Road/Radnor Lane (the junction of the road leading up to the Youth Hostel and Woodhouse Lane).
- In front of Peaslake Old School Room, Walking Bottom Road, Peaslake – immediately prior to Peaslake Fair (usually held on the August Bank Holiday Monday).

Schedule of Work – 2-3 times per year

(Depending on weather conditions and avoiding special wild flower flowering times (March and later August, with a late Autumn cut if needed)

- Strip of grass between slip road and hedge at entrance to Tralee Lodge, Horsham Road, Holmbury St. Mary.
- Triangle of grass and shrub land opposite the front of the King’s Head Public House, Holmbury St. Mary.

Ewhurst Stream, Peaslake

- Area along Village Green from village centre to end of grassed area in Ewhurst Road – to be kept clear of weeds and debris by hand as required (no machinery in ditch).

Note: Please quote for the above item separately and it can be removed from the main schedule if required.

Highway Gullies

- Occasional clearing out of highway gullies in the Parish when required at short notice (within 24-48hrs). Need to have correct approvals to work on Highways.
- Ditch by Scout Hut, Goose Green – (owned by scouts) check condition monthly.

Note: Please quote hourly rate for the above item.

In addition, the Parish Council may require you to carry out larger projects as and when required (e.g. felling and removal of trees, fencing work, clearance of shrub, repairs to stream banks, clearing of paths) for which a separate quotation will be requested at that time. These projects will be completed in a reasonable time frame as agreed by the Parish Office and the Contractor, considering the nature of the work, weather and Health and Safety.

S Hoyland
Shere Parish Clerk