

Shere Parish Council



1st June 2022

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council meeting** to be held **7.30pm Thursday 9th June 2022 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:

Suzanne Hoyland

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Suzanne Hoyland
Clerk to the Parish Council

COUNCIL AGENDA
Thursday 9th June 2022

- 22.26 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972) and to agree dispensation to Councillor R Smith for non-attendance of meetings due to illness.**
- 22.27 Approval of the Minutes of the Council meeting held on [5th May 2022](#)**
- 22.28 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below** in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 22.29 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish**
- 22.30 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish**
- 22.31 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 22.32 Finance matters**
- Approval of [income of £1,259.29 and expenditure of £10,590.65](#) for the month ended May 2022 (Appendix 1)
 - To note bank reconciliations and statement balances for month ended May 2022 (Appendix 2)
 - To note [income and expenditure](#) against budget and [earmarked reserves](#) to end of May 2022 (Appendix 3)
 - To note [VAT expenditure](#) for May 2022 (Appendix 4)
 - To review and agree annually [Shere Parish Council fees/charges](#)
 - Church of St Mary the Virgin, Holmbury St Mary – to receive [annual accounts](#) and consider a [grant application](#) for half the costs of churchyard maintenance for 2021 - £2,474 (Local Government Act 1972 s.214 (6))

Shere Parish Council

22.33 Accounts for the year 2021/22

- a) Internal Audit carried out 3rd May 2022 - To receive and approve the [Internal Auditors Report](#) and [Accompanying Letter](#) (Appendix 5)
- b) To receive and approve the annual accounts 2021/22 (Appendix 6)
- c) Annual Return, [Annual Governance Statement 2021/22 \(Section 1\)](#) – to read & consider, approve and sign at the meeting (by the Chairman and Clerk) (Appendix 7)
- d) Annual Return, [Accounting Statements 2021/2022 \(Section 2\)](#) – to receive, approve and sign at the meeting (by the Chairman) (Appendix 8)

22.34 To consider the following items and agree resolutions where appropriate:

- a) Shere Parking and Traffic - to receive notes from the meeting with Shere Recreation Ground Trustees regarding charging in the car park and to consider next move
- b) Peaslake Farm retained land (area between development and fields) – to consider the following:
 1. the final surface, after the building works have been completed
 2. if there is a need for a gate to access the ground above the development from the road, as the fields will be potentially leased
 3. To formally agree [the B4SH box](#) to provide high speed broadband for residents, subject to agreement for the location by SPC Peaslake Steering Committee and [wayleave agreement](#) across Peaslake Farm
- c) Peaslake Farm Fields – to consider the following:
 1. The proposal from Friends of The Hurtwood (FoTH) to manage the fields
 2. The proposal for an initial license from Surrey Wildlife Trust (SWT) to manage the fields, as a prelude to a full 30-year lease
- d) Standing Orders – to [adopt amendment from NALC](#) regarding Procurement
- e) First Responders (on quad bike) access to the Hurtwood – to consider request from Albury PC for a joint letter with Ewhurst PC in support of the First Responders
- f) Peaslake Parking/Bollards - to consider [concerns of resident](#) and to consider [no parking signs](#) for Pond Lane
- g) [Shere Surgery IT Issues](#) – to receive update from Councillor M Keeble
- h) Businesses in Shere (BiS) Forum – To note that the businesses in Shere have formed a forum to have a collective voice on issues affecting them. Councillor M Keeble has volunteered to represent Shere Parish Councillor and will report back to council
- i) Tanyard Hall flood – to receive update on actions

22.35 To consider the following policies for re-adoption:

- a) [Performance Management Policy](#)
- b) [Tree Safety and Management Policy](#)

22.36 Police Matters - to consider any matters that need to be brought to the attention of the Police.

22.37 Date of next meeting: 7.30pm Tuesday 19th July 2022 at Shere Village Hall, Gomshall Lane, Shere