

SHERE PARISH COUNCIL



Finance Committee Meeting Minutes - Wednesday 22nd June 2022

(held via zoom due to covid risk, all agreements were recommendations to be made to council July 2022)

Present: Councillors B Andrews, R Davey, M Keeble, C Carlisle and J Cross
Clerk & RFO: S Hoyland

Election of Chairman – Councillors B Andrews and M Keeble Proposed and Seconded Councillor R Davey – **Councillor R Davey elected**

Election of Vice-Chairman – Councillors J Cross and R Davey Proposed and Seconded Councillor C Carlisle – **Councillor C Carlisle elected**

To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972) – Councillors C Brooke and R Smith

Declarations of Disclosable Interests regarding any of the items on the agenda (Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)) – **None**

Minutes of previous meeting (Local Government Act 1972, Sch 12, para 41(1)) – **Noted** the minutes of the meeting on [27th October 2021](#) (approved at the full council meeting on 9th November 2021 item 21/101)

Short adjournment for the public to address the Council regarding any matter on the agenda – **No members of the public present**

Financial year 2021/22

- a) **Received** [final budget breakdown](#), [Statutory Income & Expenditure](#) and [Cash and Investment Reconciliation](#)
- b) [Accounting Statements 2021/22](#) – **Noted** that the accounting statements have been submitted to the external auditor and the [Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return](#) has been posted

Financial Year 2022/23 (current) –

- a) **Received** an up-to-date report on [expenditure in comparison with budget](#). Councillor M Keeble asked about VAT and it was confirmed that all the accounts are net of VAT, the Clerk reclaims the VAT twice a year and the council was not currently VAT registered.
Councillor M Keeble confirmed that Shere Village Hall was happy to cover the cost of the movie license for the Drop-in Centre, Clerk to confirm amount.
- b) **Noted** current [general and earmarked reserves](#) – Councillor C Carlisle asked for an update on the car park repairs and the Chairman replied that talks were still ongoing with the Trustees of Shere Recreation Ground about repairs and charging in the car park. It was acknowledged that repairs were a priority before winter.
- c) To consider any further expenditure for the year 2022/23 – it was **Noted** that it is early in the year but it was acknowledged that due to the ongoing increases in cost of living, some budget codes were likely to be exceeded in the current year.

Grants/Donations & Subscriptions 2022/23 – to consider and recommend to council the following:

- a) the process for applications for grants/donations (ensuring good governance and audit trail for use of public money) – **Agreed and Recommended to Full Council** that all donations/grants should be applied for using the grant application form
- b) [review of each 2021/22 grant/donations](#) and consider potential payments for this year, subject to completion of agreed process and approval by full council – The following was **Agreed and Recommended to Full Council**:
 - Not to consider a grant/donation to Friends of the Hurtwood in this current financial year, as their finances were considered stronger than the council’s finances. Future applications would be considered
 - To let the following institutions, know that they may apply for a grant/donation by completing an application, which will be considered by Full Council:
 - i. Crimestoppers
 - ii. Surrey Air Ambulance
 - iii. Victim Support
 - iv. Wasp Bus
 - v. Citizens Advice (Cranleigh & Guildford)
 - vi. Gomshall Veteran’s Club
 - To defer the decision for a grant/donation to Shere recreation Ground until negotiations regarding the public car park conclude
 - Subscriptions to be ratified as listed

Date of next meeting - 7pm Thursday 20th October 2022 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF

Meeting Closed 7.10pm