

Shere Parish Council



HUMAN RESOURCES COMMITTEE

7.30pm Wednesday 22nd June 2022 - Tanyard Hall 30 Station Road, Gomshall GU5 9LF

A G E N D A

- 22/HR/1 Election of Chairman
- 22/HR/2 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)
- 22/HR/3 **Declaration of Disclosable Pecuniary Interests (DPIs)** Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 22/HR/4 **SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COUNCIL**
- 22/HR/5 [Pay Policy](#) – to review and consider recommending to council re-adoption
- 22/HR/6 [Home Working policy](#) – to review and consider recommending to council re-adoption of policy
- 22/HR/6 **Exclusion of Public and Press (Public Bodies Admission to meetings Act 1960)** – to consider excluding the public and press for the following items:
- 22/HR/7 **Staff appraisals (NALC Annual Staff Appraisal Form)** – to receive (and comment if appropriate)
- 22/HR/8 **Drop-In Coordinator and Administrative Assistant** – to consider making the position permanent
- 22/HR/9 **Salary Reviews** – to review all salaries and make salary recommendations to Council, in accordance with:
- contract
 - reviewed Pay Policy and noting [CPI level](#)
 - [National Joint Council for Local Government Services \(NJC\) pay scales](#) (April 2021-March 2022 current year not yet agreed) ([NALC press release](#))
- 22/HR/10 **Non-consolidated payments for employees** – to consider potential payments based on experience and performance, as per pay policy
- 22/HR/11 **Date of next meeting:** June 2023 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF