

Shere Parish Council



COUNCIL AGENDA - Thursday 9th June 2022 Tanyard Hall 30 Station Road, Gomshall GU5 9LF

Present: Councillors R Davey, G Reffo, M Keeble, C Brooke, M Taylor-Cotter, B Harrap, B Andrews, C Carlisle, P Tompkins, J Cross, P Carter and J Hutton
Surrey County Council (SCC) Councillor B Hughes
Clerk & RFO S Hoyland
Three members of the public

- 22.26 To accept apologies and reasons for absence** in accordance with the Local Government Act 1972, s 85(1) (LGA 1972) and to agree dispensation to Councillor R Smith for non-attendance of meetings due to illness – **Agreed to 6-month dispensation for Councillor R Smith and apologies received from Guildford Borough Council Councillor D Jones.**
- 22.27 Approval of the Minutes** of the Council meeting held on [5th May 2022](#) - **Approved and Signed a Correct Record**
- 22.28 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below** in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – **None**
- 22.29 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish.** SCC Councillor B Hughes reported the following:
- Following the sad news of the death of GBC Councillor R Billington, SCC Councillor B Hughes stated that the civic service would be held at Holy Trinity on 18th July 2022
 - The experimental closure of The Square would take some time as another SCC consultation would have to take place. Councillors declared that they were surprised that this was going ahead with no prior discussions with the Parish Council and were concerned that it was for the benefit of one business, which would be inappropriate. Furthermore, at a time when parish council funds were depleted due to having to pay for SCC works, it was questioned whether this was good use of public money. Chairman R Davey stated that the project had been deferred due to the cost and had not been fully debated by the council and there was not unanimous agreement for it. It was **Agreed** that there would have to be an in-person public consultation prior to it being debated by full council, to consider supporting the project or not. Councillors stressed the need for good communication between the SCC and the parish council
 - SCC Councillor B Hughes and T Hunt, Development Manager at GBC were meeting with the developer of Kings Yard and nearby residents, to discuss the difficulties and in particular the parking
 - There had been further research showing that acoustic Cameras were not accurate and would not probably be used on the A25
 - Holmbury St Mary traffic calming was still being chased. It was highlighted that Shere Parish Council had already paid a £5,000 contribution
 - The new SCC contractor, Ringway were making a good start and £50 million had been allocated for pot holes.

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22.30 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish – The Clerk gave the following report on behalf of GBC Councillor D Jones

- recent events had been dominated by the Jubilee, by the failed bid for city status and the appointment of the new mayor and deputy, Dennis Booth and Masuk Miah. There had also been progress on cooperation between Guildford and Waverley, with moves towards more joint appointments.
- Surrey Hills Society helped plant 400m of hedgerow at Woodcote Farm
- there is a current survey about suggested locations for electric vehicle (EV) charging points
- GBC Councillor D Jones asked for suggestions for good sites for solar panels on parish council owned property
- GBC Councillor D Jones planned to start testing the quality of local water and has acquired a suitable kit for doing this.
- GBC Councillor D Jones still had very serious reservations about the Holmbury First Responders and did not support vehicles, powered and otherwise on the sensitive areas of the ANOB.

22.31 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion – Two members of the public asked the following:

- What was happening regarding The Square? - they were updated on the previous discussion. Councillor J Hutton asked for their view and they thought it was just for Hilly's and many people were upset about it
- Willow Walk – the Clerk explained that there was a call for evidence for use, as the Definitive Rights of Way cut-off was approaching in 2026 and if there was sufficient evidence, an application could be made for the path to be added to the Definitive Rights of Way Map, ensuring access for the future.
- Reported that Sandy Lane was dangerous and there would be an accident one day
- Parking opposite the White Horse on the path forced pedestrians into the road – Chairman R Davey replied that yellow lines had been requested all around the tree in The Square but GBC would take some time to implement it
- IGAS HGV movements - concern over them coming through the village – Chairman R Davey reported that HGV numbers had reduced through the village and alternative routes had been suggested to SCC

22.32 Finance matters

- a) **Approved** [income of £1,259.29 and expenditure of £10,590.65](#) for the month ended May 2022 (Appendix 1)
- b) **Noted** bank reconciliations and statement balances for month ended May 2022 (Appendix 2)
- c) **Noted** [income and expenditure](#) against budget and [earmarked reserves](#) to end of May 2022 (Appendix 3)
- d) **Noted** [VAT expenditure](#) for May 2022 (Appendix 4)
- e) **Reviewed and Agreed all** [Shere Parish Council fees/charges](#) excluding the Filming Fees which would be researched by Councillor C Brooke and added to the July agenda
- f) Church of St Mary the Virgin, Holmbury St Mary – **Received** [annual accounts](#) and **Agreed** a [grant application](#) for half the costs of churchyard maintenance for 2021 - £2,474 (Local Government Act 1972 s.214 (6))

22.33 Accounts for the year 2021/22

- a) Internal Audit carried out 3rd May 2022 - **Received and Approved** the [Internal Auditors Report](#) and [Accompanying Letter](#) (Appendix 5) – congratulations to the Clerk for a good audit.
- b) **Received and Approved** the annual accounts 2021/22 (Appendix 6)

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- c) Annual Return, [Annual Governance Statement 2021/22 \(Section 1\)](#) – The statement (section 1) was fully read out by the Clerk, considered by councillors and **Approved and Signed** at the meeting (by the Chairman and Clerk) (Appendix 7)
- d) Annual Return, [Accounting Statements 2021/2022 \(Section 2\)](#) – **Received, Approved and Signed** at the meeting (by the Chairman) (Appendix 8)

22.34 To consider the following items and agree resolutions where appropriate:

- a) Shere Parking and Traffic - received notes from the meeting with Shere Recreation Ground Trustees regarding charging in the car park and to consider next move. **Councillor C Brooke declared a non-pecuniary interest as Secretary for Shere Recreation Ground Association.** It was **Noted** that a response had been received from Trustees just before the meeting and would be considered. A further meeting with the Trustees was planned.
- b) Peaslake Farm retained land (area between development and fields) – to consider the following:
 - 1. the final surface, after the building works have been completed – **Agreed** no hardcore, natural surface after works
 - 2. if there is a need for a gate to access the ground above the development from the road, as the fields will be potentially leased – **Agreed** to apply for a wooden access gate along the road, with no space for turning or parking.
 - 3. To formally agree [the B4SH box](#) to provide high speed broadband for residents, subject to agreement for the location by SPC Peaslake Steering Committee and [wayleave agreement](#) across Peaslake Farm – **Both Agreed**
- c) Peaslake Farm Fields – to consider the following:
 - 1. The proposal from Friends of The Hurtwood (FoTH) to manage the fields
 - 2. The proposal for an initial license from Surrey Wildlife Trust (SWT) to manage the fields, as a prelude to a full 30-year lease**Agreed** to formulate the evaluation criteria and send to both parties. Proposals to be reviewed in July council meeting
- d) Standing Orders – to [Adopted amendment from NALC](#) regarding Procurement – **Adopted**
- e) First Responders (on quad bike) access to the Hurtwood – to consider request from Albury PC for a joint letter with Ewhurst PC in support of the First Responders - **Agreed** not to get involved further than having already approved access on council owned land
- f) Peaslake Parking/Bollards - to consider [concerns of resident](#) and to consider [no parking signs](#) for Pond Lane - The Concerns of the resident were acknowledged and Clerk to respond. It was **Agreed** to take no action regarding the bollards on Ewhurst Road prior to Peaslake Farm works, as the bollards were protecting the bank. Agreed aluminium no parking signs with Shere Parish Council name on them for Pond Lane (three £60 each ex. VAT Road Traffic Reg Act 1984 s 72)
- g) [Shere Surgery IT Issues](#) – **Received** update from Councillor M Keeble. Councillor M Keeble was thanked for all his work.
- h) Businesses in Shere (BiS) Forum – **Noted** that the businesses in Shere have formed a forum to have a collective voice on issues affecting them. Councillor M Keeble had volunteered to represent Shere Parish Councillor and reported back the following:
 - businesses wanted to work with the parish council
 - they wanted to investigate helping financially
 - wanted improved communication and a fresh start
- i) Tanyard Hall flood – to receive update on actions. The Clerk confirmed that the fault was with Thames Water equipment and an insurance claim had begun. The downstairs hall was now mostly dry and a quote had been requested for a new carpet. The Drop-in had been accommodated at Shere Village Hall on one occasion and the trustees had been thanked. Tanyard Hall was now useable for the Drop-in, although it was nicer in the garden, while there was no carpet.

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22.35 The following policies were re-adopted:

- a) [Performance Management Policy](#)
- b) [Tree Safety and Management Policy](#)

22.36 Police Matters - to consider any matters that need to be brought to the attention of the Police –
None

22.37 Date of next meeting: 7.30pm Tuesday 19th July 2022 at Shere Village Hall, Gomshall Lane, Shere

Meeting Closed 9.15pm