

Shere Parish Council



Council Minutes Tuesday 19th July 2022 Shere Village Hall, Gomshall Lane, Shere GU5 9HE

Present: Councillors R Davey (Chairman), M Keeble, C Brooke, B Harrap, B Andrews, C Carlisle, P Tompkins, J Cross and P Carter

Surrey County Council (SCC) Councillor B Hughes

Clerk & RFO S Hoyland

Five members of the public

- 22.38 **To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)** – Councillors G Reffo, J Hutton, R Smith and M Taylor-Cotter. Guildford Borough Council (GBC) Councillor D Jones. Surrey County Council (SCC) Councillor B Hughes apologised in advance for his late arrival.
- 22.39 **Approval of the Minutes of the Council meeting held on [9th June 2022](#) - Approved and Signed as a Correct Record**
- 22.40 **Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – None**
- 22.41 **Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish** – Deferred until later in the agenda
- 22.42 **Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish – the following report was given by the Clerk on behalf of GBC Councillor D Jones:**
- Richard Billington's memorial service was held on the 18th July 2022
 - There is a new Public Space Protection Order intended to reduce antisocial behaviour in Guildford town centre.
 - Guildford House reopened with two forthcoming exhibitions, one on "Georgian Women, Portraits by John Russell" and one celebrating 50 years of the Friends of Guildford House.
- 22.43 **Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- **Item 22.46 (g) Replacement bridge for Shere Swimming Pool Field was brought forward on the agenda.** A local resident explained his reservations over the proposed plan for a replacement oak bridge and offered to maintain the existing bridge for the next 10 years. The Chairman thanked him for his and Councillor J Hutton's offer for maintenance but due to future liability it was **Agreed** to accept the offer of the new bridge from SCC and liability to remain with SCC. It was also **Agreed** to ask SCC that the bridge is not lowered, which could potentially cause a trap hazard.
 - A resident from Peaslake asked about traffic calming and whether the Parish Council was addressing issues. The Chairman gave a brief rundown of issues which have been

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investigated and the installation of two VAS (Vehicle Activated Signs) with a further VAS which would be purchased in the next financial year. He also stated that issues were tackled with SCC and where possible moved forward and asked if there was an issue that the resident was particularly interested in, to get in touch with the details.

- A member of the public thanked the Parish Council for replacing a no cycling sign at the top of the millennium trail and hoped that it would last longer than the last

22.44 Finance matters

- a) **Approved** income of £1,661.26 and expenditure of £12,727.28 for the month ended June 2022 (Appendix 1)
- b) **Noted** bank reconciliations and statement balances for month ended June 2022 (Appendix 2)
- c) **Noted** income and expenditure against budget and earmarked reserves to end of June 2022 (Appendix 3)
- d) **Noted** VAT expenditure for June 2022 (Appendix 4)
- e) [Filming Fees](#) – to review and consider increasing - **Agreed**

SCC Councillor B Hughes arrived

22.45 Finance Committee Meeting, 22nd June 2022 – Received and Approved [minutes \(Appendix 5\)](#) and Agreed the [Recommendations to Full Council \(Appendix 6\)](#) with the slight amendment to also allow the Friends of the Hurtwood (FoTH) to apply for a donation/grant which will be considered by full council and to ask them to reply to some enquiries from the council over the activities the FoTH carries out, on behalf of the landowners.

Item 22.42 Brief Report from Surrey County Council (SCC) Councillor – SCC Councillor B Hughes reported the following:

- Investigations were taking place over the continuous road closures in Holmbury St Mary which was affecting residents and the local businesses. He reported that the most recent closures were due to BT (who did not require permission) but was trying to get more information
- A request had been made for a speed camera on the A25 between Abinger and Gomshall
- He was attending the site meeting on 20.7.2022 in Shere regarding HGVs damaging properties

22.46 To consider the following items and agree resolutions where appropriate:

- a) Netley Water Works Field – to receive update from Will Esplen following bio-diversity report from Thames Water (if available) and to consider future move - **Deferred** until September 2022 meeting, as report not received. It was **Noted** that wildflowers had bloomed on the site but many were not native species and maybe this could be investigated. It was also **Noted** that more planting and would be taking place in the Autumn.
- b) Guildford Borough Council not meeting statutory regulations – to consider an action – **Agreed** to ask the other Parish Councils in Guildford if they would be willing to be included in a joint letter to GBC, regarding in particular, the difficulty in getting through to GBC by phone, which was vital for many residents.
- c) Peaslake Farm Fields – Councillor G Reffo was thanked for putting the document together. **Ratified** the [Evaluation Criteria](#) (any further comments from councillors to be considered when the proposals were evaluated by the Peaslake Farm Steering Committee) and **Noted** the evaluation process as:
 - I. Send evaluation criteria to Surrey Wildlife Trust and Friends of the Hurtwood - completed
 - II. Deadline for receipt of proposals 22nd August 2022

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III. Peaslake Farm Steering Committee Meeting to review and discuss proposals using evaluation criteria and make recommendation to full council on 8th September 2022

- d) [Peaslake Remembrance Sunday](#) – to consider applying for road closure with Councillor P Carter as contact and organiser on the day - **Agreed**
- e) To agree the purchase of a replacement bench for Pursers Lane, Peaslake and to thank the Gardening Society for a donation of their final funds of £510 – **Agreed** choice to be delegated to Peaslake Councillors and any extra amount to be paid from South West Ward Funds.
- f) Revised position of B4SH cabinet on Peaslake Farm – to consider new proposal from Tim Metson – **Agreed and Delegated** to two councillors to sign wayleaves for box and cabling
- g) Replacement bridge for Shere Swimming Pool Field – to review and discuss the proposal from John Baker, Countryside Access Officer at Surrey County Council, and agree on next steps – **Agreed** earlier in the agenda

22.47 Police Matters - to consider any matters that need to be brought to the attention of the Police - **None**

22.48 Date of next meeting: 7.30pm Thursday 8th September 2022 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF – Noted

22.49 Excluded the Public and Press (Public Bodies (Admission to meetings) Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.

22.50 Shere Parking - Received an update on negotiations with Shere Recreation Ground Trustees regarding charging in the car park and **Agreed** to take legal advice before reapproaching the Trustees of Shere Recreation ground. In the meantime, it was **Agreed** to report in the Parish Magazine negotiations were ongoing and the request for yellow lines was with GBC. It was also **Agreed** the Parish Magazine report was advertised on Facebook and Instagram.

22.51 Human Resources Committee Meeting, 22nd June 2022 – Received and Approved minutes ([Appendix 7](#)) and to consider the following recommendations:

- a) **Approved** the role of Drop-in Coordinator as permanent and **Noted** that the Drop-in Coordinator will be giving a report on the Drop-in Centre during the September council meeting
- a) Staff Salaries (Confidential Appendix 8) - **Agreed**