



**Shere Parish Council**  
*Serving the villages of Gomshall,  
Holmbury St. Mary, Peaslake, Shere and  
a large part of Abinger Hammer*

Suzanne Hoyland  
Parish Clerk/Finance Officer,  
Telephone: 01483 203431  
clerk@shereparishcouncil.gov.uk  
www.shereparishcouncil.gov.uk

Tanyard Hall  
30 Station Road  
Gomshall  
Guildford  
Surrey. GU5 9LF

**General Purposes Committee Meeting  
Tanyard Hall - Tuesday 2<sup>nd</sup> August 2022, 7.30pm**

**MINUTES**

22/GP01	<b>Appointment of Chairman – Councillor M. Keeble was nominated by C. Carlisle and seconded by M. Taylor-Cotter. M. Keeble accepted.</b>
22/GP02	<b>Appointment of Vice Chairman – Councillor C. Carlisle was nominated by B. Andrews and seconded by P. Carter. C. Carlisle accepted.</b>
22/GP03	<b>Apologies – Councillors C. Brooke &amp; R. Smith.</b>
22/GP04	<b>Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). – None.</b>
22/GP05	<b>Approval of the Minutes of the General Purposes Committee held on Thursday 28th April 2022. – Approved and signed as a correct record.</b>
22/GP06	<b>SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE – None present.</b>
22/GP07	<b>Finance - to receive a report from the Clerk &amp; Responsible Financial Officer.</b> <ul style="list-style-type: none"><li>• <b>Assistant Clerk S. Robins noted the following questions relating to the financial report:</b><ul style="list-style-type: none"><li>○ <b>Councillor B. Andrews expressed concern about Guildford Borough Council’s decision to stop the toilet grant for the Old Fire Station, and asked if the Parish Council could ask them to reconsider. Councillor R. Davey disagreed as the parish council has already attempted to do so.</b></li><li>○ <b>Councillor M. Keeble queried what the costs to date include for the Old Fire Station. The Assistant Clerk confirmed this would have covered stock and cleaning costs.</b></li></ul></li></ul>
<b>Health and Safety:</b>	
22/GP08	<b>Overhanging Trees, Peaslake Lane – to consider writing a letter to the landowners should Surrey County Council not take action in issuing an official notice.</b> <ul style="list-style-type: none"><li>• <b>No action needed. Surrey County Council are assessing the trees.</b></li><li>• <b>Councillor B. Andrews mentioned overhanging trees along our verge on Horsham Road – The Assistant Clerk is to ask G. Rapley to assess and quote for cutting them back.</b></li></ul>

<b>Land &amp; Property Maintenance:</b>	
<b>22/GP09</b>	<b>Co-Op Defibrillator</b> – to note that the Co-Op no longer wants to maintain the defibrillator, so Shere Parish Council are to resume checks and maintenance as before – <b>Noted. The parish council is to formally thank The Co-op for the replacement defibrillator box.</b>
<b>22/GP10</b>	<p><b>Land &amp; Tree Inspections</b> – to review and note items for maintenance to be sent to G. Rapley.</p> <ul style="list-style-type: none"> <li>• <b>To note priority items for action by G. Rapley and obtain quotes where necessary:</b> <ul style="list-style-type: none"> <li>○ <b>Repair of Shere Car Park fence</b></li> <li>○ <b>Japanese Knotweed removal on Peaslake Farm</b></li> <li>○ <b>Tarmacking of potholes in Pond Lane Car Park</b></li> <li>○ <b>Stream clearance along Ewhurst Road</b></li> </ul> </li> <li>• <b>The Assistant Clerk to send the remaining maintenance and repair issues to G. Rapley for action.</b></li> </ul>
<b>22/GP11</b>	<p><b>Advertising Proposal for Shere</b> – to consider the advertising proposal to be sent to the local businesses in Shere.</p> <ul style="list-style-type: none"> <li>• <b>AGREED and recommended to council based on the following alterations to the current proposal:</b> <ul style="list-style-type: none"> <li>○ <b>Variations in cost depending on bin location</b></li> <li>○ <b>A3 sized advertisements instead of A4</b></li> <li>○ <b>Adding the option to advertise on circular bins along the stream on Lower Street by placing adverts on lids. The Assistant Clerk is to get quotes for bin lids from G. Rapley.</b></li> </ul> </li> <li>• <b>Councillor M. Keeble suggested promoting the businesses by advertising on a village map. The production of the map could be sponsored by the businesses and the parish council could use the revenue towards the community.</b></li> <li>• <b>The Assistant Clerk is to send the updated proposal to M.Keeble to present at a meeting with the local businesses.</b></li> </ul>
<b>22/GP12</b>	<p><b>Scouts Bonfire Night</b> – to consider request from the scouts to use Goose Green for fireworks and a bonfire on 4th November 2022.</p> <ul style="list-style-type: none"> <li>• <b>The Assistant Clerk is to enquire on the position of the bonfire in relation to the pitch, and inform Albury Eagles of the event. A site meeting will be arranged between parties to agree on the location of the bonfire before the event is agreed.</b></li> </ul>
<b>Playground Matters:</b>	
<b>22/GP13</b>	<p><b>Peaslake Playground Sign</b> – to consider quote for a new sign to show visitors the route to the children’s playground in Peaslake.</p> <ul style="list-style-type: none"> <li>• <b>AGREED on the quote for £75.00 exc. VAT for one green sign, to be mounted by G. Rapley and placed by the steps at the bottom of Mackies Hill.</b></li> </ul>
<b>Local Highway Work &amp; Highways Issues:</b>	
<b>22/GP14</b>	<p><b>Motorcycle Signs</b> – to note the issue of placing on public land, and to agree on suggestions for new locations.</p> <ul style="list-style-type: none"> <li>• <b>The following sites were suggested:</b> <ul style="list-style-type: none"> <li>○ <b>Our land by the telephone box, Station Road</b></li> <li>○ <b>The verge by Wonham Way opposite the houses along A25, The Assistant Clerk to request permission from Wotton Estate</b></li> <li>○ <b>Within the boundary wall of Tanyard Hall</b></li> <li>○ <b>On the land by the junction of Gomshall Lane joining the A25, The Assistant Clerk to check ownership</b></li> </ul> </li> <li>• <b>The Assistant Clerk is to enquire about possible locations within Abinger Parish, including the Kingfisher Farm Shop.</b></li> </ul>

<b>Other:</b>	
<b>22/GP15</b>	<p><b>Memorial Benches -</b></p> <ul style="list-style-type: none"> <li>• To consider application from a local resident for a memorial bench in Goose Green and agree on the location. <ul style="list-style-type: none"> <li>○ <b>AGREED to application and suggested bench, to be placed by the roadside on Goose Green.</b></li> </ul> </li> <li>• To agree the location for the Shere Parish Council replacement bench for Goose Green. <ul style="list-style-type: none"> <li>○ <b>AGREED to be placed by the Millenium Playground.</b></li> </ul> </li> <li>• To note Pitland Street &amp; Peaslake Field memorial benches will be installed shortly. – <b>Noted.</b></li> </ul>
<b>22/GP16</b>	<p><b>Electric Charging Points – to note an update.</b></p> <ul style="list-style-type: none"> <li>• <b>The Assistant Clerk shared an interactive charging map produced by Surrey County Council. Councillor M. Keeble mentioned consideration could be given to charging via Shere Village Hall or a UK Power Networks sub-station.</b></li> <li>• <b>The Assistant Clerk is to promote the interactive map to the community on social media and in the parish magazine.</b></li> <li>• <b>The Assistant Clerk is to research OLEV funding for Pond Lane car park, Peaslake.</b></li> <li>• <b>Councillor B. Andrews to enquire about a power source for charging points from Holmbury Village Hall.</b></li> </ul>
<b>22/GP17</b>	<p><b>Clerk's Report</b> (for noting, delegation to the Clerk or inclusion on the agenda). – <b>None.</b></p>
<b>22/GP18</b>	<p><b>Questions from Parish Councillors – to be added to next agenda.</b></p> <ul style="list-style-type: none"> <li>• <b>Councillor R. Davey mentioned planters along the highway on Lower Street. The Assistant Clerk has made enquiries with Surrey County Council on regulations and will update when a response is received.</b></li> <li>• <b>The Assistant Clerk is to check the regulations for councillors joining meetings by Zoom.</b></li> <li>• <b>Councillor B. Andrews reported land for sale behind Bulmer Farm, and how possible access might be requested at some point via the manorial waste. The Assistant Clerk is to inform the agent in advance that we own the manorial waste.</b></li> <li>• <b>Councillor G. Reffo asked about signage for Pond Lane and was given an update.</b></li> </ul>
<b>22/GP19</b>	<p><b>Date of Next Meeting – Thursday 27<sup>th</sup> October 2022, 7pm Tanyard Hall, 30 Station Road, Gomshall GU5 9LF. – AGREED.</b></p>