

Shere Parish Council



31st October 2022

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council meeting** to be held **7.30pm Tuesday 8th November 2022 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:

Suzanne Hoyland

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Suzanne Hoyland
Clerk to the Parish Council

COUNCIL AGENDA
Tuesday 8th November 2022

- 22.70 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)**
- 22.71 Approval of the Minutes of the Council meeting held on [5th October 2022](#)**
- 22.72 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**
- 22.73 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish**
- 22.74 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish**
- 22.75 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 22.76 Drop-in Mornings – to receive an update from Drop-in Coordinator**
- 22.77 Update from Borough and County Councillors regarding responsibility for the drainage system from Walking Bottom, Peaslake, to Pond Lane Car park and removal of silt trap under Peaslake Village Hall**
- 22.78 Finance matters**
 - a) Approval of income and expenditure for month Ending October 2022 (Appendix 1)
 - b) To note bank reconciliations and statement balances for month ending October 2022 (Appendix 2)
 - c) To note income and expenditure against budget and earmarked reserves to end of October 2022 (Appendix 3)
 - d) To note VAT expenditure for October 2022 (Appendix 4)
 - e) To note VAT claim for £ 7,872.05 has been received
 - f) To consider [use of general reserves/earmarked reserves](#) for Tanyard Hall, Drop-in Centre, IT and grass cutting expenditure until the end of the financial year due to the reasons outlined in Appendix 5
 - g) To ratify £60 ex VAT (Road Traffic Reg Act 1984 s 72) each for two additional no parking signs for Pond Lane
 - h) To ratify the payment of £4,597.40 (Local Gov (Misc. Provisions) Act 1976 s19) for dehumidifiers, removal of carpet, removal of the adhesive and new carpet for Tanyard Hall following the flood caused by Thames

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water equipment. To note the insurance covered the cost. To note that two further quotes were not possible as a contractor had to be appointed swiftly.

- 22.79 Finance Committee** - to receive and approve minutes (Appendix 6) and consider the following recommendations:
- a) a [business credit card](#) with a spending limit of £200 per staff member for council expenditure.
If agreed to consider [amendment to Financial Regulations](#) for Credit card
 - b) Human Resources Committee to review the pay policy in the New Year, in the absence of the Clerk, to consider the mechanism for the pay reviews and to include a review of Pension Contributions and inclusion into the policy. (Human Resources Committee to report and make Recommendation to Full Council)
 - c) To adopt of the [draft budget 2023/24 \(Appendix 7\)](#)
 - d) To agree the [precept for 2023/24 be set at £178,822 \(Appendix 8\)](#). Representing (on a Band D property) a weekly increase of 16p
- 22.80 General Purposes Committee** – to receive and note [the minutes from the meeting on the 13th of October 2022](#)
- 22.81 To consider the following items and agree resolutions where appropriate:**
- a) To note investigation has begun for an alternative heating source for Tanyard Hall and associated potential funding
- 22.82 To consider the following Policy for adoption:**
- a) [Dignity at Work Policy](#) (part of Civility and Respect Pledge) and replaces the existing Bully and Harassment Policy
- 22.83 Greenoak's Future Proof Housing seminar** – to receive a [short report from Councillor C Carlisle](#)
- 22.84 Police Matters** - to consider any matters that need to be brought to the attention of the Police.
- 22.85 Date of next meeting: 7.30pm Tuesday 10th January 2023 at Peaslake Village Hall, Walking Bottom, Peaslake GU5 9RR**
- 22.86 Exclusion of the Public and Press (Public Bodies (Admission to meetings) Act 1960)** – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.
- 22.87 Shere Car Park Repairs and Charging**