

SHERE PARISH COUNCIL



FINANCE COMMITTEE MEETING

20th October 2022 - Tanyard Hall 30 Station Road, Gomshall GU5 9LF

MINUTES

Present: Councillors R Davey, M Keeble, J Cross and B Andrews

To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972) – **Councillors C Brooke, C Carlisle, M Taylor-Cotter and R Smith**

Declarations of Disclosable Interests regarding any of the items on the agenda (Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)) - **None**

Minutes of previous meeting (Local Government Act 1972, Sch 12, para 41(1)) – **Noted** the minutes of the meeting on [22nd June 2022](#) (approved at the full council meeting on 19th July 2022 item 22/45)

Short adjournment for the public to address the Council regarding any matter on the agenda – No members of the public were present

Financial Year 2022/23 (current)

- a) Received an up-to-date report on [expenditure in comparison with budget](#) – the following questions were asked:
 - was it a fixed contract for electricity at Tanyard Hall? - The Clerk replied that Tanyard Hall was on a fixed contract until March 2023
 - what was under the payroll code? – the Clerk replied it was for the costs from the payroll provider.
 - Is there a difference level of mileage expenses for electric cars? – the Clerk replied that this would be investigated
- b) To consider [current general](#) and [earmarked reserves](#) – It was **Noted** that general reserves were about 50% on where they should be and earmarked reserves would be depleted significantly with Shere well and car park repairs due in the near future. It was also **Noted** that building up the general reserves to the recommended amount would not be possible through the precept alone.
- c) To consider any further expenditure for the year 2022/23 – Car Park repairs and Shere Well from Earmarked reserves were **Noted**

Review List of [Standing Orders](#) and [Direct Debits](#) – Reviewed and Agreed

Consider recommendation to full council for a [business credit card](#) with a spending limit of £200 per staff member – Agreed Recommended to Full Council. It was also **Noted** that if the £200 limit was not sufficient, an increase in the amount could be considered.

[Pay Policy](#) – to examine the pay review section, considering current inflation – It was **Agreed and Recommended to Full Council** for the Human Resources Committee to review the pay policy in the New Year, in the absence of the

Clerk, to consider the mechanism for the pay reviews and to include a review of Pension Contributions and inclusion into the policy. (Human Resources Committee to report and make Recommendation to Full Council)

Budget Setting for the year 2023/24:

- a) **Noted** report on [Guildford Borough Parish Precepts Comparison 2022/23](#)
- b) **Agreed and Recommended to Full Council** [the budget](#). It was **Noted** that this is the amount it will take to run the parish council and meet existing commitments but does not allow for future projects
- c) **Agreed** to set earmarked reserves 2023/24 in March 2023, before the new financial year.

Precept 2023/24 – Agreed and Recommended to Full Council November 2022 a [precept of £178,822](#) – representing a weekly increase of 16p per Band D property.

Date of next meeting - June 2023 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF