

Shere Parish Council



COUNCIL MINUTES Thursday 9th February 2023 Tanyard Hall 30 Station Road, Gomshall GU5 9LF

Present: Councillors R Davey (Chairman), C Brooke, C Carlisle, P Tompkins, M Keeble, G Reffo, B Andrews, B Harrap and J Hutton

Surrey County Council (SCC) Councillor B Hughes

Guildford Borough Council (GBC) Councillor R Morris

Clerk & RFO S Hoyland, Drop -in Coordinator J Duffy

Six members of the public

- 22.103 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972) – Councillors R Smith, J Cross and P Carter. GBC Councillor D Jones**
- 22.104 Approval of the Minutes of the Council meeting held on [10th January 2023](#) – Approved and Signed as a Correct Record**
- 22.105 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below** in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – **None**
- 22.106 Police Matters** – to receive an update on police matters affecting Shere Parish from Pippa Head PC 41535 Specialist Neighbourhood Team – **given later in the agenda.**
- 22.107 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish – SCC Councillor B Hughes reported the following:**
- Thanks to Councillor G Reffo and Assistant Clerk S Robins for the tour of flooding areas in Peaslake and confirmed that the Ewhurst Road works were going ahead.
 - 1103 potholes had been filled that week but there were many more caused by the weather, the A25 being particularly bad.
 - The pavement on the Middle Street/Gomshall Lane junction had been completed – Chairman R Davey thanked SCC for the works. Councillor J Hutton voiced that he was disappointed that all the works were homogeneous and making the village look less rural in feel.
 - HGVs shouldn't be turning right out of Middle Street and this was being investigating further.
 - Review of traffic speeds had been pushed into the new financial year.
 - Double Yellow Lines (DYLs) and the Investigation of the removal of the bus stop on the corner of Station Road and Queen Street in Gomshall was continuing, to allow more on street safe parking away from the bend. The bus stop at the compasses would be used instead. Possible narrowing of the road to slow traffic and creating parking places was also being investigated.
 - Councillor C Brooke asked why there were never any messages on the large screen on the A25 – SCC Councillor B Hughes responded that it was reserved for important messages.
 - Holmbury St Mary traffic calming was beginning the 14th February 2023

Members of public expressed concern over dyls being installed on Station Road, Gomshall with no alternative sufficient parking for locals houses available. It was said that the removal of parked cars would increase the speed of traffic and the road more difficult and dangerous to cross. The resident would like to see the bus stop decommissioned to allow more parking, shorter length of DYLs and a reduction of speed to 20mph. SCC Councillor B Hughes replied that the 20mph had been refused by the police in the past.

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The member of public also referred to the two car parks – the Greenoak Housing Association (GHA) car park and Tanyard Hall car park saying that they were underutilised. The Clerk reported that contact had been made with GHA and was waiting for a reply, to encourage their residents to park in the car park rather than the street and if there was a possibility of renting, at a nominal rent, part of their car park for general public use (if approved by full council). With regards to Tanyard Hall (TH) car park, the Clerk reminded residents that houses on the bend had the opportunity to park in TH, evenings, nights, weekends and Bank Holiday for a nominal fee, when the car park was not needed. The car park was needed during the day for hall activities. It was also noted that despite the agreement and emails detailing when car parking was unavailable, some residents left their cars in the car park outside of the allocated hours.

SCC B Hughes stated that the dyls were likely to be implemented, as the safety reports were very strong.

The members of the public stressed that they would not like to see the dyls implemented unless parallel with the other suggestions and to come together to make the area safer for all.

It was noted by councillors that works to the level crossing, and A25 should not be done at the same time. SCC B Hughes reported that Trodds Lane was now reopen.

22.108 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish – GBC Councillor R Morris reported that the GBC budget proposal had been passed with a 2.99% council tax increase and using reserves where necessary to maintain the level of services where possible.

22.109 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion – Members of public spoke during item 22.107.

Two members of the police arrived.

Police Matters – to receive an update on police matters affecting Shere Parish from Pippa Head PC 41535 Specialist Neighbourhood Team – **the following was reported:**

- The police were aware of some drug dealing, had put up some signs which had proved effective and were looking at doing more patrols in the area. They stressed that they needed more evidence of times, people, cars etc. where possible and CCTV evidence.
- With regards to cars being keyed – all incidents should be reported to see if there is a pattern and if it is due to inconsiderate or dangerous parking, they could put a police smart sticker on the offending car and possibly work with the local authority for additional signage.
- The police were aware of some thefts from outbuildings and again stressed the need to report it which would lead to the Police Community Support Office (PCSOs) alerting other properties in the area to be vigilant.

Chairman R Davey thanked the police for coming and it was **Agreed** to put into the parish magazine how to contact the police with a non-urgent report:

by telephoning 101, online using <https://www.surrey.police.uk/ro/report/> or on the Surrey Police Facebook page <https://www.facebook.com/SurreyPolice/>.

22.110 Station Road, Gomshall – to receive update from SCC on [proposals for yellow lines](#), potential traffic calming and removal of bus stop – **discussed during item during item 22.107**

22.111 Peaslake Walking Bottom Pipe – to request update from SCC Councillor B Hughes, regarding SCC review of responsibility for the pipe – **SCC Councillor B Hughes responded that the logic was clear and he was still pursuing.**

22.112 Tillingbourne Earth – A [short presentation on the activities of Tillingbourne Earth](#) was given by Christian Staunskjaer

Councillor C Brook asked about EV charging points and Christian replied that he was working with Councillor M Keeble on the potential project. They were also looking at a car sharing schemes and sharing of EV home charge points. Councillor C Brooke stressed that it was good to share initiatives, so we are all working together.

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C Staunskjaer also reported that testing was taking place on the levels of phosphates in the Tillingbourne as open-source evidence of phosphate levels, which helps to support change.

Chairman Roy Davey thanked C Staunskjaer for the report and asked him to let the parish council know if there was any way they could help. C Staunskjaer replied that there would be opportunities in a lot of what the council does – such as grass cutting - leaving some of the verges to increase biodiversity, encouraging solar panels where possible and that there may be opportunities to make money from renewable energy.

22.113 Finance matters

- a) **Approved** Lloyds income of £1,292.46 and expenditure of £21,680.08 for January 2023 ([Appendix 1](#))
- b) **Noted** bank reconciliations and statement balances for months January 2023 (Appendix 2)
- c) **Noted** [income and expenditure against budget](#) and [earmarked reserves](#) to end of January 2023 (Appendix 3)
- d) **Noted** VAT expenditure for January 2023 ([Appendix 4](#))

22.114 To consider the following items and agree resolutions where appropriate:

- a) Receive and considered [report on village larder proposal](#) by the Drop-in Coordinator - SCC Councillor B Hughes was thanked for his £1,000 donation and although going forward it was hoped it would be funded independently, Shere Cinema had offered support and there may be potential funds from the Henry Smith Fund. The Drop-in Coordinator hoped it might be possible to use the WASP bus in the future as a mobile larder. **Agreed a three-month trial in Tanyard Hall garden with extra £500 budget alongside the £1,000 from SCC. Leaflet to be included with the annual report to all households, with information on the website, social media and parish magazine. Possible extension to all villages if successful. It was Noted that Jonathan Duffy was our speaker at the Annual Parish Meeting and would be advertising the village larder.**
- b) Update from Councillor M Keeble regarding B4SH for Shere Surgery – Councillor M Keeble reported that the speed of the internet to the door was good and it was the cabling, old programs and overheating computer cabinet that were the problems. He confirmed that the all the cabling had been replaced, a new cooling computer cabinet had been situated in a cooler position and internet speed had increased. Training had also taken place.
- c) King Charles III Coronation – **Received and Agreed** preliminary details of activities around the parish, including activities on Lower Street in Shere and event on Goose Green, Gomshall. **Agreed** £250 per village for decorations/insurance and were happy to advertise the events on the council website.
- d) The Square, Shere – **Noted** SCC Placemaking Team are carrying out a parking audit, topographical survey and health and safety audit on the potential part closure of The Square. Depending on the answers from the surveys, if it is possible to implement the parklet, concept designs will be created and shared with SPC and the community via public consultation and possibly a leaflet drop depending on cost. No decision on whether to support the concept has been made at this time.
- e) Date of Annual Parish Meeting and Annual Council Meeting – **Noted** due to the date of the pre-election period and election, the date of the Annual Parish Meeting has been changed to 21st March 2023 and the Annual Council Meeting will be on 16th May 2023
- f) Annual Report – **Agreed** including a leaflet from the Henry Smith Fund in the mail to all residents and a village larder leaflet and potentially a Tillingbourne Earth leaflet.

22.115 General Purposes Committee Meeting – [Received minutes](#) and Agreed the following Recommendations to Full Council:

- a) [Risk Management Policy and Register](#) – Information sent to Councillor M Keeble on insurance policy and action of the Council Internal Auditor to ensure adequate insurance coverage therefore recommended to full council and **Agreed**
- b) [Vehicle Activated Sign \(VAS\) Risk Assessment](#)
- c) Bench for Old Fire Station Garden £1,042.50 ex VAT Open Spaces Acct 1906 s10, using the donation from the Shere Gardening Society and remaining cost from North Ward Funds

22.116 Reviewed and considered readopting the following Policies:

- a) [Risk Management Policy and Register](#) – **Readopted** with the inclusion of the VAS Risk Assessment reviewed and Recommended at the General Purposes Committee Meeting above (item 22.115)
- b) [Health and Safety Policy](#) – **Readopted**

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22.117 Date of next meeting: Full Council - 7.30pm Thursday 9th March 2023 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF. **Annual Parish Meeting** (social roundup of year) – 21st March 2023 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF.

22.118 Exclusion of the Public and Press (Public Bodies (Admission to meetings) Act 1960) – Excluded the public and press for the following item of business because of the confidential nature of the business to be transacted.

22.119 Shere Car Park Repairs and Charging

22.120 Human Resources Committee Meeting – [Received and Approved minutes](#) and Agreed Recommendations to Full Council

Meeting closed 9.32pm