

Shere Parish Council



FULL COUNCIL AGENDA Thursday 8th June 2023 Tanyard Hall 30 Station Road, Gomshall GU5 9LF

Present: Councillors R Davey, C Carlisle, P Tompkins, M Keeble, G Reffo, B Andrews, B Harrap, P Carter, M Taylor-Cotter, J Cross and W Esplen

Guildford Borough Council (GBC) Councillor D Newson and Surrey County Council (SCC) and Guildford Borough Council (GBC) Councillor B Hughes

Clerk & RFO S Hoyland. No members of the public

23.29 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972) – Councillors J Hutton & R Smith

23.30 Approval of the Minutes of the Annual Council meeting held on [16th May 2023](#) - Approved and Signed as a Correct Record

23.31 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464) – **Councillor M Taylor-Cotter declared an interest in item 23.37 (a) as Trustee of Peaslake Village Hall**

23.32 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish – SCC Councillor B Hughes Reported the following:

- That following the request from the Parish Council the Gomshall Roads around the A25 would be included in the 20mph limit review, due early July
- Had received the report from the Assistant Clerk following the site meeting and SCC were looking into options for improving safety in the village
- Was not supportive of the new planning application for Kings Court on Burrows Lane and was looking to have a meeting with the Executive Director of Planning to discuss the situation
- Was still investigating flooding precautions in Peaslake – Clerk to send notes from site meeting for flood prevention on Peaslake Farm
- Still investigating the idea of a shared space in the centre of Peaslake – Councillor G Reffo offered to take some photos to better explain the issue.
- Sutton Place and the sale of small parcels of land – Councillor B Hughes was concerned that this would lead to more development but it was not thought that they would obtain planning permission

Councillor W Esplen suggested that the proposed 20mph for Queen Street should be extended up to the railway crossing on Burrows Lane and SCC B Hughes agreed it was a good idea.

23.33 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish – GBC Councillor D Newson Reported the following:

- The new Guildford Borough Council Administration had been voted in
- The North Street Planning Application had been re-submitted and did the parish council have a view? Chairman R Davey said there was no official council view but he did not think that

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residents would like to see a tall development out of keeping with the area but affordable housing was important.

- GBC had won a [National Planning Award for Weyside Urban Village](#)

23.34 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion – None Present

23.35 Finance matters

- a) **Approved** of [Lloyds income of £1,597.19 and Lloyd's expenditure of £12,267.44 for May 2023](#) (Appendix 1) **Approved** of [Lloyds Credit Card cashbook transfer of £337.68 and expenditure of £22.02 for May 2023](#) (Appendix 2)
- b) **Noted** bank reconciliations and statement balances (including credit card) for month ended May 2023 (Appendix 3)
- c) **Noted** [income and expenditure against budget](#) and [earmarked reserves](#) to end of May 2023 (Appendix 4)
- d) **Noted** [VAT expenditure for May 2023](#) (Appendix 5)
- e) Church of St Mary the Virgin, Holmbury St Mary – to receive [annual accounts](#) and consider a [grant application](#) and [Churchwardens Report](#) for half the costs of churchyard maintenance for 2022 - £3,512.50 (Local Government Act 1972 s.214 (6)) – **Agreed**. It was **Noted** that the budget may have to be increased in October for 2024/25 as the cemeteries regular costs had increased

23.36 Accounts for the year 2022/23

- a) Internal Audit carried out 24th May 2023 - **Received and Approved** the [Internal Auditors Report](#) and [Accompanying Letter](#) (Appendix 6). **The Clerk was congratulated on a good clean report.**
- b) **Received and Approved** the annual accounts 2022/23 (Appendix 7)
- c) Annual Return, [Annual Governance Statement 2022/23 \(Section 1\)](#) The statement (section 1) was fully read out by the Clerk, considered by councillors and **Approved and Signed** at the meeting (by the Chairman and Clerk) (Appendix 8)
- d) Annual Return, [Accounting Statements 2022/23 \(Section 2\)](#) – **Received, Approved and Signed** at the meeting (by the Chairman) (Appendix 9)

23.37 General Purposes Committee – [Received minutes of the meeting on the 25th May 2023](#) and considered the following recommendations:

- a) Peaslake Village Hall – Grant Application for extension and conversion of changing rooms – It was **Agreed** a donation to £3,000 (above the initial agreed amount from the General Purposes Committee). To be pledged and placed in a new EMR for this financial year, any extension to be agreed by SPC. £1,000 from Earmarked Reserves (EMR) South West Ward Funds and £2,000 from EMR North Ward Funds in recognition of the importance of the hall to all civic parish residents
- b) Old Fire Station external repaint and repairs – **Agreed Martin & Co £5,104.17 ex VAT** from EMR Old Fire Station
- c) Vehicle Activated Sign (VAS) – **Agreed Message Maker £2,645 ex VAT** to be funded from Highways Budget Code and GBC Grant Aid £1,322.50
- d) Old School Room, Peaslake Handrail – **Agreed G Rapley £240 ex VAT** from Highways Budget Code
- e) Peaslake Play Tower Outdoor Play UK – **Agreed Portesham Tower 1200 metre fall with wooden bridge & steel legs £14,720 ex VAT** funded from EMR Playground Sinking Ground and GBC Grant Aid £5,930
- f) Dog Waste Bin, Holmbury St Mary Car Park – GBC suggested normal bin – to consider £200 purchase price and £340 per year, one empty per week – **Agreed**

