

Shere Parish Council



28<sup>th</sup> September 2023

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Full Council Meeting** to be held **7.30pm Thursday 5<sup>th</sup> October 2023 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:

*Suzanne Hoyland*

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Suzanne Hoyland  
Clerk to the Parish Council

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**FULL COUNCIL AGENDA**  
**Thursday 5<sup>th</sup> October 2023**

- 23.75 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)**
- 23.76 Approval of the Minutes of the Annual Council meeting held on [6<sup>th</sup> September 2023](#)**
- 23.77 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations** by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 23.78 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish**
- 23.79 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish**
- 23.80 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 23.81 The Square, Shere** – to note the SCC Consultation took place on the 27<sup>th</sup> September 2023
- 23.82 Peaslake Farm Fields:**
- a) Flood prevention works on the fields from SCC Flood and Climate Resilience Team – to note SCC no longer want to pursue the project
  - b) Resident’s Proposal for the fields – to consider proposal if available
- 23.83 Interim Internal Audit Report 2023/2024** – to receive report (Appendix 1) of the interim audit conducted in person 26<sup>th</sup> September 2023 and to consider any recommendations by the Auditor.
- 23.84 Finance matters**
- a) Approval of Lloyds income and expenditure of for September 2023 (Appendix 2)
  - b) Approval of Lloyds Credit Card cashbook transfer of £247.15 and expenditure for September 2023 Appendix 3)

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- c) To note bank reconciliations and statement balances (including credit card) for month ended September 2023 (Appendix 4)
- d) To note income and expenditure against budget and earmarked reserves to end of September 2023 (Appendix 5)
- e) To note VAT expenditure for September 2023 (Appendix 6) and to Note a VAT Claim for months 1-6 has been made (Appendix 7)
- f) Concurrent Functions Grant Aid – to note [announcement by GBC of the removal of Grant Aid](#) and to receive [Grant Aid report](#) on outstanding works which will be honoured. To consider carrying out the paving works for Tanyard Hall.
- g) Old School Room, Peaslake – to consider grant application of £8,000 towards wheelchair access.
- h) Automated External Defibrillator (AED):
  - To consider budgeting for replacement units as the current ones are no longer supported and parts will become unavailable, as stocks are used up. New AEDs approximately £1,000 per unit and £600 for heated external cabinet.
  - To consider asking local businesses for a contribution towards the cost

### **23.85 To consider the following items and agree resolutions where appropriate:**

- a) Overflow parking potential at Walking Bottom Carpark – to note the opening of the new overflow car park for 15 cars by Friends of the Hurtwood (FoTH) and that the council welcomes further updates in due course.
- b) [Surrey Green Agenda PowerPoint Presentation](#) – to receive an update from Councillor B Harrap and to consider actions
- c) Shere Car Park – to note filing of the adjudication submission, regarding charging visitors in the car park

### **23.86 General Purposes Committee Meeting – to [receive the minutes](#) from the meeting on the 11<sup>th</sup> September 2023 and to consider the following recommendations:**

- Old Fire Station extra external works cost (not including doors) £1,000 ex VAT
- Double Iroko Hardwood Bin to include ground fixings and delivery, from Kingfisher Direct for £1,204.98 exc. VAT. To be funded from the Parish Maintenance fund £622.48 and GBC Grant Aid £582.50

### **23.87 Policies – to review the following policies and consider re-adopting:**

- a) [Emergency Plan, with Schedule of Risks and Implications for Different Emergencies](#)

### **23.88 Police Matters - to consider any matters that need to be brought to the attention of the Police.**

### **23.89 Date of next meeting: 7.30pm Tuesday 7<sup>th</sup> November 2023 at Holmbury St Mary Village Hall, Felday Glade, Holmbury St Mary RH5 6PG**