

Shere Parish Council



14<sup>th</sup> March 2024

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Full Council Meeting** to be held **7.30pm Thursday 21<sup>st</sup> March 2024 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:

*Suzanne Hoyland*

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Suzanne Hoyland  
Clerk to the Parish Council

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**FULL COUNCIL AGENDA**  
**Thursday 21<sup>st</sup> March 2024**

- 23.131 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)**
- 23.132 Approval of the Minutes of the Full Council meeting held on [7<sup>th</sup> February 2024](#)**
- 23.133 Chair to welcome new parish councillor for South West Ward (Peaslake) following the uncontested election**
- 23.134 Declaration of Disclosable Pecuniary Interests (DPIs)** Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 23.135 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish**
- 23.136 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish**
- 23.137 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 23.138 Pursers Lane flooding** – update from Surrey County Council regarding the persistent flooding
- 23.139 Changes to [website](#)** – a brief explanation of the changes by the Clerk
- 23.140 Finance matters**
- Approval of Lloyds income of £51,485.09 and Lloyd’s expenditure of £75,379.31 for February 2024 ([Appendix 1](#) – Nationwide, Unity Trust & Boom Included to show transfers)
  - Approval of Lloyds Credit Card cashbook transfer of £352.82 and expenditure of £170.41 for February 2024 ([Appendix 2](#))
  - To note bank reconciliations and statement balances (including credit card) for month February 2024 ([Appendix 3](#))

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- d) To note [income and expenditure against budget](#) and [earmarked reserves](#) to end of February 2024 (Appendix 4)
- e) To note VAT expenditure for February 2024 ([Appendix 5](#))
- f) To note receipt of Insurance Claim payment for the Gomshall Bus Shelter of £7,105, which was the full amount of the claim for a new bus shelter by Rob Arrow, less £125 excess
- g) To Ratify £416.05 ex. VAT from EMR Tanyard Hall Long Term Maintenance for replacement emergency lighting and use of EMR until the end of the financial year.
- h) [Surrey County Playing Fields Association](#) – to consider [membership £10](#)
- i) Earmarked Reserves 2024/25 – to consider and agree figures for the forthcoming financial year ([appendix 6](#))
- j) Peaslake Village Hall extension – to consider [request from the hall committee](#) to carry over the pledge to the next financial year
- k) Shere car park driving surface repairs – to note completion, payment of invoice and grant aid claimed and received £10,307 29.2.2024

### 23.141 To consider the following items and agree resolutions where appropriate:

- a) Peaslake Farmyard Development – to note Greenoak Housing Association Termination of Contract and to consider next moves
- b) [Shere Directional Sign](#) – to consider Placemaking suggestion
- c) Bin Emptying – to consider the GBC charging and alternate options
- d) The Skudges behind Peaslake Play Area to consider [Land letting Agreement](#), [School Risk Assessment](#), [tree works £850 ex VAT<sup>1</sup>](#) and [liability](#) for use of the area by Peaslake School for a forest school following further site meeting with councillors
- e) Holmbury St Mary Football Pitch and Pavilion – to note communication with the administrator and solicitor
- f) Speeding on Ewhurst Road – to consider writing to the Duke of Kent asking they remind parents to keep to the speed limit

### 23.142 Shere Car Park Charging Working Group - to receive and approve minutes and consider the recommendations

### 23.143 To consider the following Policies for readoption:

- a) [A Boards](#)
- b) [Freedom of Information Policy](#)
- c) [Freedom of Information Model Publication Scheme](#)
- d) [Filming Policy](#)
- e) [Co-option Policy](#)
- f) [Council Representation on Outside Bodies](#)
- g) [Community Engagement](#)
- h) [Media and Communications Policy](#)

### 23.144 Police Matters - to consider any matters that need to be brought to the attention of the Police.

### 23.145 Date of next meeting: Annual Parish Meeting, with guest speaker and refreshments - 8pm Thursday 11<sup>th</sup> April 2024 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF

### 23.146 Exclusion of the Public and Press (Public Bodies (Admission to meetings) Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.

### 23.147 Peaslake Farm Fields – to consider draft lease for fields

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<sup>1</sup> Public Health Act 1875 s 164; Local Govt Act 1972 Sched 14 para 27; Public Health Acts: Amendment Act 1890 s 44; Open Spaces Act 1906 s 9 & 10