

Shere Parish Council



28th August 2024

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council Full Council Meeting** to be held **7.30pm Tuesday 3rd September 2024 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:

Suzanne Hoyland

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Suzanne Hoyland
Clerk to the Parish Council

COUNCIL AGENDA
Tuesday 3rd September 2024

- 24.61 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972) and to consider special dispensation for Councillor B Andrews**
- 24.62 Approval of the Minutes of the Council meeting held on [4th July 2024](#)**
- 24.63 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations** by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 24.64 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish**
- 24.65 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish**
- 24.66 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 24.67 Talk from the police – local matters and burglary prevention, with questions from the public and councillors**
- 24.68 Finance Matters 2024/25**
July and August 2024
- Approval of income and expenditure for the months ended July & August 2024 (Appendix 1)
 - Approved of Lloyds Credit Card cashbook transfers and expenditure for July and August 2024 (Appendix 2)
 - To note bank reconciliations and statement balances (including credit card) for months ended July & August 2024 (Appendix 3)
 - To note income and expenditure against budget and earmarked reserves to end of August 2024 (Appendix 4)
 - To note VAT expenditure for July 2024 & August (Appendix 5)

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- f) Church of St Mary the Virgin, Holmbury St Mary – to receive [annual accounts](#) and consider a [grant application](#) and [Treasurer’s Report](#) for half the costs of churchyard maintenance for 2024 (Local Government Act 1972 s.214 (6))
- g) To Ratify payment to Graham Rapley £960 ex VAT to build up the bank at Goose Green. Previously Agreed 7.2.24 Item 23.127 (f) (Public Health Act 1987 s 164; Open Spaces Act 1906 ss 9&10)
- h) To Ratify payment to Trowers and Hamlins £2,600 ex VAT for Legal Work associated with Peaslake Farm Fields Lease.
- i) To Ratify Rob Arrow £7,230 ex VAT for Gomshall Bus stop (the insurance money has been received for this in March 2024 and Noted at Council 21.3.24 item 23.140 (f)) (Local Government Misc Provisions Act 1953 S. 4)
- j) To Ratify British Heart Foundation £1,342.50 for Shere Defibrillator (£1,162.50 from donation and £180 for spare pads) (Public Health Act 1936, s234)
- k) To Ratify Vodafone, increase from £27.66 ex VAT to £52.98 ex VAT per month for a 24-month contract to renew two staff mobiles Plus £66.99 upfront cost for two devices)
- l) To consider readopting the [Grant Awarding Policy](#)
- m) To consider readopting the [Annual Investment Strategy](#)
- n) Council Insurance – to consider renewal if received

24.69 To consider the following items and agree resolutions where appropriate:

- a) Shere Car Park – to review charging
- b) [Dignity at Work](#) – to review, consider minor amendments in red and re-adopt if agreed
- c) Safety of Lithium-ion Batteries, E-bikes and Scooters – to consider supporting the campaign by [Ron Bailey](#)
- d) Cleanings Old Fire Station and Tanyard hall – to consider contractor request to increase payment for Tanyard Hall Cleaning from £195 per month to £205 per month and potential increase for Old Fire Station cleaning if received
- e) New Road Safety Scheme – to consider other areas suitable for a 20mph speed limit using the [updated scheme](#)
- f) HSM Pitch and Pavilion – to consider proposal for lease

24.70 Peaslake Farm Development:

- a) Peaslake Farm Steering Committee – to [approve minutes and consider any recommendations](#)
- b) To receive update from meeting with English Rural and Surrey Community Action and subsequent meeting
- c) To consider proposal for Peaslake Farm Site clearance and quotes if appropriate

24.71 General Purposes Committee – to [note Minutes](#) and consider the following recommendations

- a) Swimming Pool Field Path – Shere Swimming Pool Committee installing [green plastic mesh](#) (with grass growing through) from the main path to the gate of the Swimming pool for one year to combat the [flooding](#), with review after one year (Pool Committee originally requested two years)
- b) [Tree Safety & Management Policy](#) – reviewed and recommended to readopt
- c) Millenium Playground - G. Rapley’s quote of £7,530 ex VAT, to replace and repair the areas of wet pour funded from EMR Playground Sinking Fund (Local Gov Act 1976 s. 19)

24.72 Media and Communications Working Group:

- a) To Receive and approve minutes
- b) To agree Terms of Reference
- c) To consider recommendations to full council

24.73 Date of next meeting: 7.30pm Thursday 10th October 2024 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF

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24.74 Exclusion of the Public and Press (Public Bodies (Admission to meetings) Act 1960) – to exclude the public and press for the following item of business because of the confidential nature of the business to be transacted.

24.75 Human Resources (HR) Committee:

- a) to recommend appointment for Assistant Drop-in Coordinator – as per attached confidential appendix