



Shere Parish Council

General Purposes Committee Meeting Tanyard Hall – Thursday 25th September 2025, 7.30pm

MINUTES

Present – Councillors M Keeble, P Tompkins, M Taylor-Cotter, R Davey.
Assistant Clerks – C Lawrence, C Russell. Members of public present – 1
Councillor T Florent as observer

25/GP21	Apologies Absent: Councillors J Hutton, G Reffo, R Smith, Q Jayne.
25/GP22	Declaration of Disclosable Pecuniary Interests (DPIs) Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464). None.
25/GP23	Approval of the Minutes of the General Purposes Committee held on Thursday 10th June 2025 . 25/GP05 Disputed – Note - The February minutes were agreed and signed and can no longer be disputed. 25/GP19 Disputed – Not Granted, no adjustments approved.
25/GP24	SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE Opened to the public at 7.33pm A member of public attended to talk about issues with the residents / sport club overflow car park in Shere. The gate is frequently left open and non residents / non sport club users are parking in the overflow. Proper signage will go a long way to reduce illicit parking. Closed to the public at 7.45pm
	It was proposed by Cllr Keeble and all members agreed to move items 25/GP29 forward in the agenda to this point.
25/GP29	Consideration of a New Gate for the Overflow Car Park in Shere To review the condition and security of the existing entrance to the overflow car park in Shere, and to consider the installation of a new gate to improve access control, safety, and appearance. It was AGREED to arrange immediate repair to the gate to replace the rotten top rail / adjust the hinges and install new signage to ensure the gate is shut. It was noted that a new sign was already on order and it was resolved that additional signs to ensure the gate is shut on entry and exit will be required. It was noted that a meeting with the landowner is being planned to discuss parking in the village as an overall topic.
25/GP25	Finance - to receive a report from the Clerk & Responsible Financial Officer. It was noted that the agreement with Shere Surgery car park has finished and written confirmation that Shere Parish no longer have any maintenance obligations is required.
	Land & Property Maintenance:

25/GP26	<p>Land & Tree Inspections 2025 – to review completed inspections and agree on areas requiring attention.</p> <p>It was AGREED that the old duck house and the area between the Pound and the Old Fire Station toilets will be cleared.</p> <p>The Council RESOLVED to consider the Scope of Works and costs to resurface the Pond Lane car park and clear the overgrown bushes / broken fences around the edge.</p>
25/GP27	<p>High Risk Tree Register 2025 – to review the updated register and note any trees requiring attention.</p> <p>Not received – it will be circulated once received.</p>
25/GP28	<p>Consideration of CCTV Installation at the Community Larder</p> <p>To discuss and decide whether to install CCTV cameras at the community larder following repeated unauthorised access (raiding), and to review three recommended CCTV systems with indicative costs.</p> <p>It was RESOLVED that CCTV will be hired for a month as a deterrent and to see if it has a detrimental impact on people using the service. It will be reassessed after that time period.</p>
25/GP30	<p>Request for Larger Litter Bin and Dedicated Dog Waste Bin – Pond Lane, Peaslake</p> <p>To consider a request from residents for improved waste facilities on Pond Lane, Peaslake, specifically:</p> <ol style="list-style-type: none"> 1. A larger litter bin/s with a self-closing lid (to prevent overflow and discourage vermin). 2. Suggested bin <p>The Council RESOLVED to install the 84l GBC approved bin with the standard twice weekly collection. A two month trial was agreed to check collection frequency is appropriate.</p>
25/GP31	<p>Old Fire Station, Shere</p> <p>To receive an update on the progress of the project.</p> <p>Cllr Keeble is meeting with potential contractors to gather three quotes for the project.</p>
	Playground Matters:
25/GP32	<p>The Shere playground has received fixes to three fitness equipment pieces. It was noted there is a hole in the wet pour near the barrel roll which needs attention.</p>
	Local Highway Work & Highways Issues:
25/GP33	None
	Other:
25/GP34	<p>Questions from Parish Councillors –</p> <p>The Shere sign near the Old Firehouse toilets needs maintenance. It was RESOLVED that the Council will request a quote from the Forge for a new post, to be refurbished and then mounted in the same place.</p>
25/GP35	<p>Date of Next Meeting – Thursday 22nd January 2026, 7.30pm, at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF.</p>
The meeting ended at 8.28pm	